

SALTFORD PARISH COUNCIL

7 October 2014

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 2 September 2014 (copies are enclosed for Members).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. PLANNING MATTERS

- a) **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 16 September 2014 (copies are enclosed for Members).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.

14/02490/FUL - 36 Claverton Road West - Erection of single storey side extension with conservatory at the rear (Retrospective) - Mr Stuart Fowler

- c) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- d) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

7. FINANCIAL MATTERS

- a) **Monthly Financial Reports** – To receive the monthly financial report enclosed for Members.

- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of October 2014 as listed on the schedule enclosed for Members.
- c) **Annual website hosting and support** - To consider authorising expenditure of £242 to Vision ICT for website hosting and support from November 2014 to October 2015 (budget heading Publicity).
- d) **Saltford Scouts grant application** – To consider an application from Saltford Scouts for a grant of £100 each for the three Saltford Scouts attending the World Scout Jamboree in Japan in Summer 2015. (The total amount they need to raise is £3000 each). Copies of the grant application will be available at the meeting.

8. PREVIOUSLY PERMISSIVE PATHS

To receive a report from Cllr Duncan Hounsell on the progress of plans to reinstate the previously permissive paths.

9. METRO WEST UPDATE

To receive a report from Cllr Duncan Hounsell on the Metro West project.

10. SALTORD RAILWAY STATION

To consider the following proposal from Cllr Duncan Hounsell:

Following the results of the informal public consultation exercise launched at the public exhibition held in Saltford in February 2014 regarding the possible re-opening of Saltford Railway Station, Saltford Parish Council asks B&NES Council Cabinet to consider the Higher Level Output Assessment (HLOA) report and to take the project to GRIP (Governance in Railway Projects) stage 3 of Network Rail's GRIP process for railway development.

Members are reminded that the following resolutions were passed by Saltford Parish Council in September 2011:

Saltford Parish Council supports the campaign to re-open Saltford Railway Station whilst mindful of the need to ensure that any concerns of local residents are addressed. The Parish Council wishes B&NES to do all in its power to protect the site from any site development that may adversely affect the possibility of the re-opening of the station. Saltford Parish Council wishes that B&NES considers acting as the "promoter" of the new Saltford Railway Station in negotiations with Network Rail and that B&NES prepares a Project Inception Report for Network Rail at the earliest opportunity.

B&NES Council Cabinet is due to receive the HLOA report at its November meeting and agree the next steps.

11. REMEMBRANCE DAY ARRANGEMENTS

To authorise expenditure of £20 on a wreath for the Remembrance Day service to be held on Sunday 9 November (budget heading S137).

12. LITTER BINS

To consider a proposal from Cllr Duncan Hounsell that a request is made for additional litter bins in the south of Saltford.

13. ACTION ON RIVER LITTER

To receive a progress report on the actions agreed at the last meeting to help reduce and remove the litter in the river and in the riverbanks at Saltford.

14. ANNUAL REVIEW OF RISK REGISTER

To review the Council's Risk Register, as required annually by the Council's Financial Regulations (copies of the Risk Register are enclosed for Members). No changes are recommended.

15. ANNUAL REVIEW OF FINANCIAL REGULATIONS

To review the Council's Financial Regulations, as required annually (copies of the Financial Regulations are enclosed for Members). No changes are recommended at this time.

16. STANDING ORDERS

To consider a proposal from Cllr Duncan Hounsell to delete section 1.z of the Council's Standing Orders.

17. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Parish Council on other organisations.

18. STAFFING COMMITTEE

To receive the minutes from the meeting of the Staffing Committee held on 8 September 2014 (copies are enclosed for Members).

19. ITEMS OF URGENT INFORMATION

To receive any reports of urgent information.