

SALTFORD PARISH COUNCIL

Tuesday 6 October 2020, 7:15pm (via Zoom)

Remote meeting via Zoom – joining information:

Topic: SPC meeting - October 2020

Time: Oct 6, 2020 07:15 PM London

Join Zoom Meeting

<https://zoom.us/j/9091886269?pwd=TE9FVkllbVVhbExiUDBRRDB0cng3UT09>

Meeting ID: 909 188 6269

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AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 1 September 2020 (draft copy available on the [website](#) and on the screen).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three

minutes per person. Members of the public will be invited to speak by the Chair.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- c. Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting:

20/03101/FUL - 17 Claverton Road West Saltford BS31 3AL. Erection of single storey rear extension. Mr R Rowland

20/03272/FUL - 39 Manor Road Saltford BS31 3AB. Erection of a garage. Mr Sandell

20/03298/FUL - 19 Claverton Road West Saltford BS31 3AL. Erection of single storey side and rear extension. Mr Vlad Nanu

20/03119/FUL - Land And Buildings At Rear Of 59 High Street Saltford. Erection of replacement farm building. Mr & Mrs P Woodham

20/03515/FUL - 17 Tynning Road Saltford BS31 3HL. Erection of single storey extension following removal of pre-fabricated garage structure. Shirley Knight

20/03509/FUL - 22 Witney Close Saltford BS31 3DX. Erection of single storey front and rear extensions. Mr Nigel Whitehead

20/03519/FUL - 39 Montague Road Saltford BS31 3LL. Construction of two storey rear extension. Mr and Mrs Griffiths

9. FINANCIAL MATTERS

a. Monthly Financial Reports – To receive the monthly financial report for September 2020 (report is available on the [Meetings Dates Agendas & Minutes](#) page of the website).

b. Schedule of Expenditure – To authorise all regular payments made or to be made during October 2020 as listed on the schedule (the schedule is on the [Meetings Dates Agendas & Minutes](#) page of the website).

c. Remembrance Day wreath – To authorise expenditure of up to £25 as a donation to the British Legion for SPC's Remembrance Day wreath (Budget heading: Council Led Schemes).

10. RAILFUTURE SUBSCRIPTION

To consider and agree a spend of either £25 for SPC's 2020 subscription to Railfuture (January 2020 – December 2020), or £50 for SPC's January 2020 to December 2021 subscription. (Budget heading: Subscriptions).

11. RIVERBANK EROSION AND VEGETATION 'GAP' ON THE SHALLOWS

Following its resolution at the September meeting in favour in principle of filling the vegetation and river erosion 'gap' on The Shallows, after a meeting with B&NES Council to discuss solutions and costs, to resolve a spend of up to £1200 for wooden bollards and plants - plus installation costs for both - to create a wildlife ecology zone at this location. (Budget heading: Environment Schemes and/or CIL).

12. IMPROVING RIVER SAFETY AND SAFETY AWARENESS

Following its resolution at the September meeting for SPC to contact ROSPA (Royal Society for the Prevention of Accidents) to enquire about the costs of safety consultancy, to consider the quote provided of £3130+VAT plus £TBC drowning data cost and travel/accommodation for a 3.5 day visit. (A copy of the quote is available on CILrs SharePoint).

To agree any other actions regarding improving river safety and safety awareness.

13. SAFETY CONCERNS AT LMS BRIDGE

To discuss and agree key safety concerns at the LMS bridge (Bristol-Bath Railway Path bridge) and to request B&NES Council to take action to mitigate risk to life at this location.

14. RIVER AVON WATER QUALITY

To discuss the information provided by the Environment Agency and B&NES Council following SPC's enquiry about untreated sewage entering the River Avon at Saltford via Wessex Water's storm overflows. To agree a response and any requested actions to B&NES Council should SPC have concerns that water quality may be having an adverse impact on the health of river users.

15. MEAD LANE MOORINGS

To resolve SPC's response following the publication of the Atkins (engineers) report.

A decision on the future of moorings at Mead Lane will be made at the B&NES Council Cabinet meeting on 8th October. To agree to report SPC's response at the B&NES Council Cabinet meeting.

16. B&NES COUNCIL TRAFFIC COUNT DATA ON A4 BATH ROAD

To discuss vehicle counting on the A4 Bath Road and to agree to approach B&NES Council to establish when traffic count data recording at this location will resume. This follows SPC's recent awareness of technical issues in 2019 and 2020, which has meant that no data has been collected by B&NES Council during this period.

17. DEACTIVATION OF SPC HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY

To agree to deactivate the SPC High Consequence Infectious Disease Policy following the adoption of section 36 of SPC's Standing Orders, in line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020. These regulations give automatic authority to hold remote meetings and amend standing orders as required.

18. ANNUAL REVIEW OF GOVERNANCE AND MANAGEMENT RISK REGISTER

To discuss and agree suggested changes made to the Saltford Parish Council Governance and Management Risk Register. The Council's Risk Register must be reviewed annually. A draft version is available on Cllrs SharePoint.

To agree any further actions regarding risk management, including consideration of the formation of a technical working group.

19. ANNUAL REVIEW OF FINANCIAL REGULATIONS

To discuss and agree suggested changes made to the Saltford Parish Council Financial Regulations, which must be reviewed annually. A draft version is available on Cllrs SharePoint.

20. LOGO

To agree the design of the new Saltford Parish Council logo.

21. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES

To receive updates about environmental initiatives.

22. DATA PROTECTION AND GDPR UPDATES

To receive an update on progress for GDPR compliance.

23. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

24. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.