

SALTFORD PARISH COUNCIL

2 September 2014

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the Extraordinary meeting of the Council held on 15 July 2014 (copies are enclosed for Members).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on Parish Council matters, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. PLANNING MATTERS

- a) **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 12 August 2014 (copies are enclosed for Members).
- b) **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting.
 - 14/03473/FUL** - 556 Bath Road - Reinstatement of front approach steps to dwelling in lieu of previously proposed driveway (Resubmission) - Mr Seya Burchill
 - 14/02911/REG03** - Saltford Primary School Claverton Road - Erection of a modular building to provide 2 classroom unit - Bath & NE Somerset Council
- c) **Decisions** – To note any decisions made in respect of Saltford planning applications.
- d) **Planning contraventions policy and practice** - To review current practice in relation to planning contraventions. A discussion paper from Cllr Duncan Hounsell and a link to B&NES' Local Enforcement Plan has been sent to Members. Any proposals arising will not be considered until the October meeting of the Parish Council.

- e) **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

7. FINANCIAL MATTERS

- a) **Monthly Financial Reports** – To receive the 2 monthly financial reports (July and August) enclosed for Members.
- b) **Schedule of Expenditure** – To authorise all payments to be made during the month of September 2014 as listed on the schedule enclosed for Members.
- c) **Data Protection registration** – To authorise expenditure of £35 on the Council's data protection registration renewal (budget heading General Administration).
- d) **Salford Community Association affiliation** – To authorise expenditure of £10 on the Council's affiliation fee to Salford Community Association (budget heading Subscriptions).

8. ACTION ON RIVER LITTER

To consider what actions the Parish Council can take to help reduce and remove the litter in the river and in the riverbanks at Salford, following the Environment Agency's response. Such actions might include:

- Asking B&NES Council to lead and co-ordinate action in this regard and also informing B&NES Council of the presence of embedded plastic and to copy in B&NES Avon River Regeneration Trust any correspondence with B&NES Council on these matters.
- Salford Parish Council writing to all 'riparian' owners of the riverbanks at Salford explaining the issues and reminding them of their responsibilities to clear litter as set out in the Environment Agency publication *Living on the Edge*.
- Writing to Wessex Water expressing concern at the reported evidence of baby wipes and sanitary products in the river at Salford.
- Raising these matters at the next meeting of the River Avon Users Consultative Committee (RAUCC).

9. PREVIOUSLY PERMISSIVE PATHS

To receive a report on the public meeting held on 20 August 2014 hosted and facilitated by the Parish Council to discuss possible ways forward for the previously permissive paths on the south side of Salford.

10. CHURCHYARD WALL REPAIRS

To consider 3 quotations received for work to the churchyard walls as recommended in the survey undertaken by Mann Williams (details of the 3 quotations have been sent to Members), to agree which contractor will be asked to do the work, and to authorise expenditure under budget heading Churchyard Special Maintenance Projects.

11. MANAGEMENT OF SAFETY AT ST MARY'S CHURCHYARD

To consider and agree an updated version of Salford Parish Council's policy on the management of safety at St Mary's churchyard. An updated draft has been sent to Members.

12. ALLOTMENT MANAGEMENT

To consider a suggestion from the allotment tenants' association that, if a plot holder finds themselves unable to work a plot for a good reason such as a serious health issue, they should be given an opportunity to keep their plot but pass it over to the allotment association for safe keeping until the following January (ie a full growing season). This would mean the plot would still be worked rather than lying idle and weed infested. In January it would be reviewed and revert to the plot holder if they were now ready or alternatively be allocated to the next on the waiting list if the original plot holder was unable to resume activity.

13. POSSIBLE PARKING RESTRICTIONS

To consider a proposal from Cllr Duncan Hounsell that Saltford Parish Council asks B&NES Council to consult Saltford residents about possible parking restrictions on roads off the A4 to stop all-day on-street car parking. This would potentially lead to an eventual Traffic Regulation Order.

14. STANDING ORDERS

To consider a proposal from Cllr Duncan Hounsell that Saltford Parish Council replaces the second sentence in the Introduction of its Code of Conduct with the following statements:

- a) Saltford Parish Councillors and members of committees and working parties must act in accordance with the 'Nolan Principles' for public bodies (see <https://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2>) which are: selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Anyone not acting in this way is in breach of the code of conduct.
- b) Any Saltford Parish Councillor and any member of a committee or working party who brings Saltford Parish Council into disrepute by his/her actions is in breach of the code of conduct.

15. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

To receive reports from Members representing the Parish Council on other organisations.

16. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.

17. ITEMS OF URGENT INFORMATION

To receive any reports of urgent information.