

SALTFORD PARISH COUNCIL

6 September 2016

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 5 July 2016 (draft copies are available on the website and printed copies will be available at the meeting).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.
The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **Minutes** – To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 16 August 2016 (draft copies are available on the website and printed copies will be available at the meeting).
- b. **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display before the meeting and are [available online](#).

16/02928/FUL - 28 Uplands Road - Erection of tree house (Retrospective) - Ms Kathryn Tuck

- c. **Decisions** – To note any decisions made in respect of Salford planning applications.
- d. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

9. FINANCIAL MATTERS

- a. **Monthly Financial Reports** – To receive the monthly financial reports for July and August 2016.
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of September 2016 as listed on the schedule.
- c. **Salford Brassmill application for financial assistance** – To consider an application for financial assistance of £360 from Salford Brassmill to replace some of the 'starts' which support the blades, and authorise any expenditure under budget heading Miscellaneous Grants.
- d. **Citizens Advice B&NES application for financial assistance** – To consider an application for financial assistance of £420 from Citizens Advice B&NES to train volunteers at Keynsham One Stop Shop to a higher level, and authorise any expenditure under budget heading Miscellaneous Grants.
- e. **Data protection registration fee** – To authorise the renewal of the Council's data protection registration and expenditure of the registration fee of £35 under budget heading General Administration.
- f. **Salford Community Association affiliation fee** – To authorise the Council's affiliation to Salford Community Association and expenditure of the affiliation fee of £10 under budget heading Subscriptions.

10. MANAGEMENT OF SAFETY AT ST MARY'S CHURCHYARD

To consider reviewing the Council's *Management of safety at St Mary's churchyard* policy, which is to be reviewed every 2 years and was last reviewed in September 2014. It is recommended that section 8. TREES be amended as follows, as a tree safety inspection is generally recognised as having a 3 year life:

Replace:

Salford Parish Council will commission an annual inspection of trees by a qualified arboriculturalist and consider any recommendations for action. Additional inspections may be considered necessary following periods of extreme weather including high winds.

with:

Salford Parish Council will commission an inspection of trees by a qualified arboriculturalist every three years and consider any recommendations for action. Additional inspections may be considered necessary following periods of extreme weather including high winds.

11. ANNUAL CHURCHYARD TREE SAFETY INSPECTION

To consider the 2 quotations received for the annual safety inspection of the churchyard trees, agree which contractor will be asked to undertake the inspection, and authorise expenditure under budget heading Churchyard Special Maintenance Projects.

12. 665 KEYNSHAM AND SALTFORD LOCAL BUS SERVICE

To consider the changes B&NES Council is considering to supported bus services (including the 665) from May 2017. The views of parishes, residents and users of the services are invited by 16 September. The details are online at:
http://www.bathnes.gov.uk/sites/default/files/public_consultation_1.pdf.

13. NEXTBIKE

To consider a proposal from Cllr Duncan Hounsell that Saltford Parish Council invites "Nextbike" to consider placing a "Nextbike" out-station at Saltford by Bath-Bristol cycle path to encourage more journeys by bicycle and to encourage visitors to historic Saltford. Information about the scheme is online at:
<http://www.nextbike.co.uk/en/bath/>

14. PARKING ISSUES IN SALTFORD

To consider the initial responses from B&NES Council officers regarding the Parish Council's set of parking proposals and to consider any further action or changes to these proposals in light of these responses.

15. B&NES CHAIRMAN'S COMMUNITY AWARDS 2016/17

To consider the following proposals from Cllr Adrian Betts:

That Saltford Parish Council puts forward for the B&NES Chairman's Awards the names of the people and organisations that Saltford Parish Council gave Community Awards to earlier this year.

That similar nominations could be done every year, and Saltford Parish Council's Community Awards nomination process and forms could be aligned more closely with the B&NES ones.

Details and nomination forms for the B&NES awards are available online at www.bathnes.gov.uk/chairmanawards. The deadline for nominations is 25 November.

16. VILLAGE WALK 2017

To consider whether the Council will organise a village walk in 2017 during the festival week (13 June is the date preferred by Jill Williams), and if so to agree a replacement leader following Brian Cooper's decision to stand down after 2016.

17. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

18. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.

19. PUBLICITY

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.