

# SALTFORD PARISH COUNCIL

## 5<sup>th</sup> September 2017

### AGENDA

#### 1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 4 July 2017 (draft copies are available on the website and printed copies will be available at the meeting).

#### 2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

#### 3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda.  
*The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

#### 4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

#### 5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

#### 6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

#### 7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

#### 8. PLANNING MATTERS

- a. **Minutes** - To receive and confirm as a correct record the minutes of the Planning Committee meeting held on 8 August 2017 (draft copies are available on the website and printed copies will be available at the meeting).
- b. **New planning applications** - To consider the following planning applications in respect of which Bath & North East Somerset Council has invited comments. Plans will be on display at the meeting and are [available online](#).

**17/03779/CLEU - Beechwood Stables Norman Road** - Change of use to use class B8 (Storage or Distribution) (Certificate of Lawfulness of Existing use) -

Mrs Claire Selwood

**17/03722/LBA - 2 The Batch** - Internal and external alterations for the refurbishment of the property including repairs to damaged windows, reinstatement of original front door, lowering of external ground level at rear and side of building, reinstatement of original interior flagstones, reinstatement of sympathetic internal doors, replacement of roof timbers and replacement of gas and electrical services - Mr Campbell

- c. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Salford planning applications.
- d. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

## 9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial reports for July and August 2017 (the reports are on the Meetings Dates Agendas & Minutes page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during the month of September 2017 as listed on the schedule (the schedule is on the Meetings Dates Agendas & Minutes page of the website).
- c. **Salford Community Association affiliation fee** – To authorise expenditure of £10 on the annual affiliation fee to Salford Community Association (budget heading Subscriptions).
- d. **Data protection registration fee** – To authorise expenditure of £35 on the annual data protection registration fee (budget heading General Administration).
- e. **Data protection webinar** – To authorise expenditure of £36 to Society of Local Council Clerks for a webinar online training session on the new General Data Protection Regulation which the Clerk will attend on 11 October 2017 (budget heading Training).

## 10. CENTENARY OF THE END OF THE FIRST WORLD WAR, 2018

Cllr Adrian Betts to lead a discussion of how Salford Parish Council will commemorate the centenary of the end of the First World War in 2018. (In 2018 Armistice Day and Remembrance Sunday will fall on 11 November).

## 11. COMMUNITY INFRASTRUCTURE LEVY (CIL) PAYMENTS

To note the receipt by Salford Parish Council of a CIL payment of £1564.75 in respect of application 16/04422/FUL at 46 Grange Road. This is instalment 1 of 3 and the next payment will be in a year's time. This is the 'neighbourhood' portion of the levy, which is 15% for parishes and towns without a Neighbourhood Plan, 25% for those with one. Local authorities must spend the levy on infrastructure needed to support the development of their area. The levy can be used to fund a wide range of infrastructure and a broad range of facilities such as play areas, parks and green spaces, cultural and sports facilities,

academies and free schools, district heating schemes and police stations and other community safety facilities. Parish Councils must report their CIL income and expenditure. Information about CIL including how to spend it is available on the DCLG website <https://www.gov.uk/guidance/community-infrastructure-levy>. B&NES Council's Infrastructure list, which lists the infrastructure that the Council may apply CIL revenues to, is in the Councillors Area of the website under Planning – B&NES Planning Policies.

## **12. ELECTORAL REVIEW OF B&NES COUNCIL WARDING ARRANGEMENTS**

To consider the Local Government Boundary Commission for England (LGBCE)'s current review of B&NES Council and agree any response by 2 October 2017. LGBCE is carrying out a review to deliver electoral equality for voters across B&NES. At present, some councillors represent many more, or many fewer, electors than their colleagues elsewhere in B&NES. The review aims to correct those imbalances. LGBCE has also announced that it is minded to recommend that B&NES Council should have 59 councillors in the future; 6 less than the current arrangement. Further details are online at <http://www.lgbce.org.uk/current-reviews/south-west/somerset/bath-and-north-east-somerset>. Saltford Parish Council notified LGBCE in April 2017 of its wish that Saltford remains as a two seat ward, and this view was recorded by LGBCE but the formal consultation process continues.

## **13. MEAD LANE MOORING AND PARKING**

To consider the following motion proposed by Cllr Phil Harding:

- The riverbank at Mead Lane and the adjacent highway are the sole responsibility of B&NES Council.
- Saltford Parish Council wishes the riverbank to be enjoyed by all stakeholders equitably.
- Saltford Parish Council considers an overnight parking ban to be appropriate for the full length of Mead Lane.
- Saltford Parish Council considers that there should be a 14-day mooring limit only if there is effective enforcement of that limit.
- If a 14-day mooring limit is not viable then Saltford Parish Council considers a 48-hour limit to be appropriate.
- If a 48-hour limit is abused or ignored on a regular basis then Saltford Parish Council would wish for a complete ban on moorings in Mead Lane.

## **14. MEAD LANE TRAFFIC REGULATION ORDER (TRO)**

To consider the following motion proposed by Councillor Phil Harding:

Saltford Parish Council wishes to advise B&NES Council that it fully supports the proposed overnight parking restriction (1am - 8am) in Mead Lane. This is for safety and access reasons (for example to allow access for emergency vehicles to homes and businesses including the Jolly Sailor PH and the Wessex Water Sewerage Treatment Works) and also to maintain Mead Lane as a rural riverside lane overlooking the Cotswold AONB so that it can continue to be enjoyed by a wide variety of recreational users including many visitors from outside the village.

The TRO can be found online at <http://www.bathnes.gov.uk/services/streets-and-highway-maintenance/roadworks/permanent-traffic-order-notices/overnight-parking>.

## **15. AIRPLANE NOISE**

Cllr Adrian Betts to lead a discussion of planes on route to Bristol Airport overflying Saltford (particularly the southern part of the village). Information on noise management at Bristol Airport can be found online at <https://www.bristolairport.co.uk/about-us/environment/noise-management>.

## **16. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

## **17. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.

## **18. PUBLICITY**

To consider items to include in the Parish Council's page of SCAN and ideas for the next Parish Council e-newsletter.