

SALTFORD PARISH COUNCIL

1 September 2020, 7:15pm (via Zoom)

Remote meeting via Zoom – joining information:

Parish Clerk is inviting you to a scheduled Zoom meeting.

Topic: SPC meeting - September 2020

Time: Sep 1, 2020 07:15 PM London

Join Zoom Meeting

<https://zoom.us/j/9091886269?pwd=TE9FVklbVVhbExiUDBRRDB0cng3UT09>

Meeting ID: 909 188 6269

Passcode: 873300

One tap mobile

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Meeting ID: 909 188 6269

Passcode: 873300

Find your local number: <https://zoom.us/u/acGGrejObd>

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 7 July 2020 (draft copy available on the [website](#) and on the screen).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person. Members of the public will be invited to speak by the Chair.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES WARD COUNCILLORS

To receive any report from B&NES ward councillors for Saltford.

8. PLANNING MATTERS

- a. **Minutes** – To receive and confirm as a correct record the minutes of the Planning Committee Meeting held on 4 August 2020 (draft copy available on the [website](#)).
- b. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- c. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls. To receive any reports of new possible planning contraventions.
- d. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- e. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments. Plans are [available online](#) and can be displayed on a screen at the meeting:

20/02673/OUT - Land Parcel 0005, Bath Road, Keynsham. Residential and related development comprising approximately 213 dwellings, replacement sports pitch to facilitate expanded primary school, means of access thereto, associated open space, landscaping, access roads, footways/cycleways and infrastructure works. Mactaggart And Mickel Homes Ltd

20/02851/TPO - Elm House, Chestnut Walk, Saltford BS31 3BG.

Description of Proposal: Beech (T1)- Crown reduction by radial 3m (removing 3m from total width and height). Mr Richard Godwin

20/03045/LBA – 1 The Batch, Saltford, BS31 3EN. Internal alterations to re-open a previously blocked door to allow the two properties to be used as a single dwelling. Mr & Mrs Hathaway

9. FINANCIAL MATTERS

a. Monthly Financial Reports – To receive the monthly financial reports for July and August 2020 (reports are on the [Meetings Dates Agendas & Minutes](#) page of the website).

b. Schedule of Expenditure – To authorise all regular payments made or to be made during September 2020 as listed on the schedule (the schedule is on the [Meetings Dates Agendas & Minutes](#) page of the website).

c. Grant to SCA for August edition of SCAN – To minute the amount of grant funding to Saltford Community Association to cover the costs of the August edition of SCAN as £1498. This spend was agreed under item 9 at the July 2020 meeting (Budget heading: Council Led Schemes).

d. Grant to SCA for affiliated association fees for 2020/21 – To minute the amount of grant funding to the Saltford Community Association for affiliated association fees for 2020/21 as £600. This spend was agreed under item 9 at the July 2020 meeting (Budget heading: Council Led Schemes).

e. PKF Littlejohn external audit fee – To minute expenditure of £240 to PKF Littlejohn for the limited assurance review of Annual Governance and Accountability Return for the year ending 31 March 2020 (Budget heading: Auditing).

f. Grant application from Great Western Air Ambulance Charity (GWAAC) – To consider an application from GWAAC for financial assistance. The amount requested is £1000 to help cover the cost of a new uniform for one of the team of specialist Doctors and Critical Care Paramedics. A copy of the grant application form is available on Cllrs SharePoint. (Budget heading: Miscellaneous Grants).

10. RIVER EROSION AND VEGETATION ‘GAP’ ON THE SHALLOWS

To discuss requesting support from the B&NES Ward Councillor’s Empowerment Fund and also to consider a spend of up to £1000 (Budget heading: Environment Schemes) to close a gap in vegetation on The Shallows. The gap, created and enlarged over the past few years, is primarily used by boat users for river access. Concerns include the destruction of trees and fauna habitat as well as erosion of the riverbank. A map and image of the location can be found on Cllrs SharePoint.

11. REVIEW OF GRASS CUTTING AND ROADSIDE VEGETATION CLEARANCE

To consider locations in Saltford where changes and/or adaptations to grass cutting and roadside vegetation clearance are required ahead of spring 2021. To agree to contact B&NES Council with SPC’s requests.

12. PETITION TO REVISE THE NPPF TO INCLUDE THE PROTECTION OF ALL AND PARTICULARLY OLD HEDGEROWS

To discuss and agree whether to sign the petition at <https://petition.parliament.uk/petitions/300407> . This petition requests the inclusion of hedges and particularly old hedgerows in the National Planning Policy Framework (NPPF) guide to local authorities in relation to planning decisions.

13. IMPROVING RIVER SAFETY AND SAFETY AWARENESS

To update on river safety awareness actions taken since the July meeting. To consider and agree longer term actions that SPC can take with regards to improving river safety and safety awareness.

14. NALC CONSULTATION - PC10-20 CHANGES TO THE CURRENT PLANNING SYSTEM

To discuss and agree a response to the NALC consultation 'PC10-20 Changes to the current planning system'. A draft response is available on Cllrs SharePoint.

15. NALC CONSULTATION - PC11-20 WHITE PAPER: PLANNING FOR THE FUTURE

To discuss and agree a response to the NALC consultation 'PC 11-20 White paper: Planning for the future'. A draft response is available on Cllrs SharePoint.

16. NALC CONSULTATION - PC12-20 TRANSPARENCY AND COMPETITION: DATA AND LAND CONTROL

To discuss and agree a response to the NALC consultation 'PC 12-20 Transparency and competition data and land control'. A draft response is available on Cllrs SharePoint.

17. FEEDBACK - PROPOSED B&NES ALCA SUBSCRIPTION INCREASE

To agree feedback to B&NES ALCA's (Avon Local Council Association) proposal to increase the annual subscriptions by in the region of 10% per annum over the next three years. Salford PC's ALCA fee for 2020/21 is £398. Documents available on Cllrs SharePoint.

18. MANAGEMENT OF SAFETY AT ST MARY'S CHURCHYARD

To consider and agree updates to the Management of Safety at St Mary's Churchyard document. A draft copy of the document is available on Cllrs SharePoint.

19. FEEDBACK FROM CLERK'S APPRAISAL

To receive feedback from the Clerk's appraisal.

20. SPC SOCIAL MEDIA POLICY

To agree to adopt an updated version of SPC's Social Media Policy (draft copy available on Cllrs SharePoint).

21. DATE FOR 'MEET YOUR COMMUNITY POLICE OFFICERS' MEETING

To agree to host – and if so to confirm a date - for the 'meet your community police officers' (formally NHW AGM) meeting with members of Avon and Somerset Police.

22. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES

To receive updates about environmental initiatives.

23. DATA PROTECTION AND GDPR UPDATES

To receive an update on progress for GDPR compliance.

24. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

25. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.

26. PUBLICITY

To consider items to include in SPC's SCAN page and ideas for the next e-newsletter.