



# **SALTFORD PARISH COUNCIL**

## **Tuesday 1 February 2022, 7:15pm, Avon Room at Saltford Hall**

### **COVID19 guidance during the SPC meeting at Saltford Hall:**

- Please wear a mask or face covering when moving about the building (including the toilets). Masks may be taken off when seated if preferred
- Please use the hand sanitiser available
- Fire exits and/or windows will be open for ventilation
- All attendees are encouraged to sign in for Track and Trace
- All attendees are encouraged to take a Lateral Flow Test prior to attending
- Please do not attend the meeting if you or anyone in your household has had COVID19 symptoms in the 48 hours preceding the meeting commencing

## **AGENDA**

### **1. MINUTES**

To receive and confirm as a correct record the minutes of the meeting of the Council held on 4 January 2022 (draft copy available on the [website](#) and on the screen).

### **2. APOLOGIES FOR ABSENCE**

To report any apologies received by the Clerk for inability to attend this meeting.

### **3. DECLARATIONS OF INTEREST**

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

### **4. PUBLIC TIME**

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

### **5. CHAIR'S ANNOUNCEMENTS**

To receive any announcements from the Chair.

### **6. CLERK'S ANNOUNCEMENTS**

To receive any announcements from the Clerk.

### **7. REPORT FROM B&NES COUNCIL WARD COUNCILLORS**

To receive any report from B&NES Ward Councillors for Saltford.

## 8. UPDATE FROM SCA ON QUEEN'S PLATINUM JUBILEE CELEBRATIONS

To receive an update from the Treasurer of the Salford Community Association (SCA) about the events planned to celebrate the Queen's Platinum Jubilee in May 2022.

## 9. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Salford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls.

To receive any reports of new possible planning contraventions.

- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments (Plans are [available online](#) and can be displayed on a screen at the meeting):

### **22/00023/FUL - Bay Tree House 1 Homefield Close Salford BS31 3EF.**

Enlargement of existing garage, and extending existing natural stone boundary wall adjacent to Homefield Close access road. Walters

**21/05124/LBA - Salford Farm 565 Bath Road Salford BS31 3JS.** External alterations to include change from balanced flue to smaller flue aperture, and small condensation pipe put through wall to nearby drainage pipe. Mr David Pritchard

**22/00183/FUL - 23 Grange Road Salford BS31 3AH.** Erection of a double storey side extension, single storey rear extension and front porch following demolition of existing garage and single storey extensions. Mr Ricky Grant

**22/00172/FUL - 20 Manor Road Salford BS31 3DN.** Erection of a 3 bed attached dwelling (Resubmission). Mr and Mrs Creed

**21/05659/FUL - 15 Rodney Road Salford BS31 3HR.** Erection of single storey rear extension. Peter Butler

**22/00070/FUL - Store At Rear Of 489 Bath Road Beech Road Salford BS31 3HG.** Installation of 4no electric vehicle charging points following demolition of the derelict building and extend the current use of parking to cover the whole plot. Salford Motors

## 10. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for January 2022 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).

- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during February 2022 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).
- c. **Railfuture subscription** – To consider authorising a spend of £25 to renew Saltford Parish Council's subscription to Railfuture until January 2023 (Budget heading: Subscriptions)
- d. **Councillors expenses** – To authorise a spend of £14.27 to Cllr Phil Harding, Vice Chair and Chair of Planning Committee, for the cost of an ink cartridge (Budget Heading: Cllrs expenses)
- e. **Saltford Community Association (SCA) application for financial assistance** - To consider a grant application request from SCA for the sum of £500 towards the costs of SCAN publication. (Budget heading: Grants).
- f. **Saltford Community Association (SCA) application for financial assistance** - To consider a grant application request from SCA for the sum of £1000 towards the costs of the Saltford Festival 2022, specifically to support promotion and advertising costs plus some events costs. (Budget heading: Grants).

## **11. B&NES COUNCIL CONSULTATION: 'JOURNEY TO NET ZERO: REDUCING THE ENVIRONMENTAL IMPACT OF TRANSPORT IN BATH'**

To receive feedback from Cllr Adrian Betts following his attendance at the 'Journey to Net Zero' webinar on 20<sup>th</sup> January 2022. The ['Journey to Net Zero: Reducing the Environmental Impact of Transport in Bath'](#) public consultation runs until 7 February 2022. If required following the information shared by Cllr Betts, to agree SPC's response to the consultation.

B&NES Council have a commitment to reducing the carbon emissions from transport and to deliver sustainable travel options by 2030. The 'Journey to Net Zero' is B&NES Council's latest transport plan that sets out the policies and projects they are pursuing, to create places residents want to live and work with better connected, healthier and more sustainable communities. This phase of consultation follows on from last year's Transport Delivery Action Plan for Bath (the project has since been renamed).

## **12. CHURCHYARD GROUNDS MAINTENANCE MARCH 2022 TO FEBRUARY 2023**

To agree which contractor will be asked to undertake the regular churchyard grounds maintenance for the year starting on 1 March 2022 according to the specification agreed in January. Quotations have been invited from five companies (Information on Cllrs SharePoint).

### **13. EX-BT PHONE KIOSK ON NORMAN ROAD**

To discuss options and agree actions for the restoration of the ex-BT phone kiosk on Norman Road, in light of the [specification](#) agreed previously, following no quotes having been received. Further to any quotes for works sought it was estimated in December 2021 that total parts would cost c.£1715 ex VAT, this increase in spend is yet to be formally approved further to the £1500 agreed in July 2021 (item 11).

### **14. ASSET CHECKING OUTCOMES**

To receive any outstanding reports on asset checking.

To consider re-painting and any other maintenance requirements for the basketball goal post (located at the back gate of Saltford Primary School).

To consider updating the logo on the 'Saltford' signs at each end of the village (with permission from B&NES Council).

To consider repairing the 'Fairtrade Village' sign at the Bath end of the village (an SPC asset).

### **15. UPDATE ON SALTFORD EMERGENCY PLAN**

To receive an update on the Saltford Emergency Plan. To agree further actions and delegation of tasks.

### **16. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES, INCLUDING RIVER AND RIVERSIDE**

To receive updates and information about environmental initiatives, and/or matters relating to Saltford's river side areas.

To discuss and agree to B&NES Council's proposal to plant shrub whips to replace damaged vegetation and to support existing shrub growth on The Shallows riverbank. This will aid vegetation regeneration and enhance the natural habitat for wildlife at this location. To consider encouraging residents and SEG members to volunteer with shrub whip planting, to support B&NES Council in achieving this environmental initiative.

### **17. DATA PROTECTION AND GDPR UPDATES**

To receive an update on progress for GDPR compliance.

### **18. PUBLICITY**

To discuss and agree items for SPC's publicity.

### **19. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

To receive any reports from Link Members on external organisations.

### **20. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

To receive any reports of urgent information from Parish Councillors.