



SALTFORD PARISH COUNCIL

Tuesday 1 March 2022, 7:15pm, Avon Room at Saltford Hall

COVID19 guidance during the SPC meeting at Saltford Hall:

- Please wear a mask or face covering when moving about the building (including the toilets). Masks may be taken off when seated if preferred
- Please use the hand sanitiser available
- Fire exits and/or windows will be open for ventilation
- All attendees are encouraged to sign in for Track and Trace
- All attendees are encouraged to take a Lateral Flow Test prior to attending
- Please do not attend the meeting if you or anyone in your household has had COVID19 symptoms in the 48 hours preceding the meeting commencing

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 1 February 2022 (draft copy available on the [website](#) and on the screen).

To sign the 4 January 2022 minutes as previously received and confirmed at the February meeting.

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES COUNCIL WARD COUNCILLORS

To receive any report from B&NES Ward Councillors for Saltford including an update about the Keynsham Recycling Hub development.

8. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls.

To receive any reports of new possible planning contraventions.

- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments (Plans are [available online](#) and can be displayed on a screen at the meeting):

22/00301/FUL - 8 Uplands Drive Saltford BS31 3JH. Erection of single storey side extension with internal alterations following demolition of existing detached garage.
Mr John Jacobs

21/03556/FUL - 4 Fairways Saltford BS31 3HX. Demolition of existing garage and erection of single storey rear extension. Mr Daniel Curtis

22/00415/FUL - Barberini The Glen Saltford BS31 3JR. Construction of new roof to accommodate first floor level rooms with rear dormer and roof lights. Addition of single storey rear extension. Mr And Mrs J Seward

22/00343/CLEU - Store At Rear Of 489 Bath Road Beech Road Saltford BS31 3HG. Use of land as a parking facility (Certificate of Lawfulness of Existing Use).
Bethan Sims

22/00589/FUL - 23 Victoria Road Saltford BS31 3AW. Erection of single storey rear, side, and wrap-around extension with tiled lean-to roof over following demolition of detached garage. Mr Marcus Mapstone

9. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for February 2022 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).
- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during March 2022 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).

- c. **Staff training** – To consider authorising a payment of £120 for the Parish Clerk to undertake the Society of Local Council Clerks (SLCC) Financial Introduction to Local Council Administration (FILCA) course.

10. REOPENING SALTFORD RAILWAY STATION

To receive an update from Cllr Warren following a meeting between members of SPC, B&NES Council officers and Saltford's B&NES Ward Cllrs on 21 February where actions to achieve the re-opening of Saltford Station were discussed.

To discuss and agree to write to Dan Norris, WECA mayor, asking WECA to fully fund (£70k) an up-to-date feasibility study for a re-opened Saltford Station.

To raise discussion points for Cllr Chris Warren to raise at his planned meeting with Jacob Rees-Mogg MP later in the month.

11. FIRST BUS FARES

To discuss and agree any actions with regards to First Bus fares for Saltford, including considering that SPC requests that Saltford is included in a new travel zone and/or the Bristol travel zone and/or Bath travel zone.

Saltford is in the 'West of England Zone' ticket area. The village is located between the Bristol travel zone and the Bath travel zone. Saltford Parish Council views that the West of England Zone fare is too high for local journeys to Bristol and Bath, and that the West of England Zone fare discourages residents to use buses (a more environmentally friendly option compared with car use).

12. B&NES COMMUNITY SAFETY PARTNERSHIP 'COMMUNITY SAFETY PLAN'

The B&NES Community Safety Partnership is currently reviewing its [Community Safety Plan](#) and has requested feedback on any concerns, issues or priorities that should be focussed upon in the new plan. To discuss and agree any response from Saltford Parish Council.

13. ANNUAL PARISH MEETING AND SPC COMMUNITY AWARDS CEREMONY

To review and discuss arrangements for Saltford's Annual Parish Meeting which will take place on the evening of Friday 1 April 2022 at Saltford Hall. Following the Annual Parish Meeting, SPC will host its Community Awards 2022 ceremony. The SCA's 'Big Thank You' will also be a part of the event.

14. SPC ASSETS (INCLUDING UPDATE REGARDING THE NORMAN ROAD PHONE BOX COLLISION)

To receive an update on actions following actions agreed at the February meeting, including updating the SPC logo on the village signs and repainting the basketball post.

To receive an update from Cllr Chris Warren following the collision involving the Norman Road phone box on Sunday 13 February.

15. SALTFRD WILDFLOWER PROJECT: ALL YOU SEED IS LOVE – BEEBOMB PLANTING LOCATIONS FOR RESIDENTS

To discuss areas of Saltford for SPC to request to B&NES Council for planting Beebombs, as part of SPC's environmental initiative 'Saltford Wildflower Project: All You Seed Is Love' (suggested locations available on Cllrs SharePoint). If agreed, this will enable residents to plant SPC's Beebombs without the need for residents to arrange and hold direct agreements with B&NES Council. Any requests to B&NES Council by SPC would include a change to grass cutting regimes in these areas.

To agree that SPC will enter into signed agreement(s) with B&NES Council for planting Beebombs at agreed locations (if required).

16. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES, INCLUDING RIVER AND RIVERSIDE

To receive updates and information about environmental initiatives, and/or matters relating to Saltford's river side areas.

17. DATA PROTECTION AND GDPR UPDATES

To receive an update on progress for GDPR compliance.

18. PUBLICITY

To discuss and agree items for SPC's spring e-newsletter.

19. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

20. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.

21. RESOLUTION TO EXCLUDE THE PUBLIC

To pass a resolution that in accordance with Standing Order 1 c, in view of the confidential nature of the business about to be transacted, it is advisable that the public be temporarily excluded and they are instructed to withdraw.

22. SALTFRD COMMUNITY AWARDS 2022

To agree the recipients of the Saltford Parish Council Community Awards 2022 (Completed nomination forms available on Cllrs SharePoint).