



SALT FORD PARISH COUNCIL

Tuesday 5 April 2022, 7:15pm, Avon Room at Saltford Hall

COVID19 guidance during the SPC meeting at Saltford Hall:

- Please wear a mask or face covering when moving about the building (including the toilets). Masks may be taken off when seated if preferred
- Please use the hand sanitiser available
- Fire exits and/or windows may be open for ventilation
- All attendees are encouraged to take a Lateral Flow Test prior to attending
- Please do not attend the meeting if you or anyone in your household has had COVID19 symptoms in the 48 hours preceding the meeting commencing

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 1 March 2022 (draft copy available on the [website](#) and on the screen).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. REPORT FROM B&NES COUNCIL WARD COUNCILLORS

To receive any report from B&NES Ward Councillors for Saltford.

8. PLANNING MATTERS

- a. Decisions and Appeals** – To note any decisions and any appeals to the

Planning Inspector made in respect of Saltford planning applications.

- b. Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls.

To receive any reports of new possible planning contraventions.

- c. Planning items of urgent information** – To receive any reports of urgent information related to planning matters.

- d. Planning applications** - To consider the following planning applications in respect of which B&NES Council has invited comments (Plans are [available online](#) and can be displayed on a screen at the meeting):

22/00716/FUL - 1 Wick House Close Saltford BS31 3BZ. Erection of 2 storey side extension (Resubmission). Mr & Mrs Tony Vanstechelman

22/00773/FUL - 28 Boyd Road Saltford BS31 3AP. Erection of a kitchen extension and narrowing of the rear bedroom window. Mr Steve Randall

22/00928/FUL - Rockside Mead Lane Saltford BS31 3EP. Erection of double storey front extension and replacement garage. Ian and Virginia Campbell

22/00916/FUL - 27 Tynning Road Saltford BS31 3HL. Front dormer conversion with ground floor extension and car port. Timms

22/00899/FUL - Garages Between Random Lodge And The Orchard Iford Close Saltford. Erection of a two-bedroom bungalow with associated works following demolition of garage. Mr Hearsey

22/01246/FUL - 4 Lawson Close Saltford BS31 3LB. Erection of front dormer, porch extension and two storey rear extension. Mr & Mrs C. Dixon

9. FINANCIAL MATTERS

- a. Monthly Financial Report** – To receive the monthly financial report for March 2022 (report is available on the [Meetings – Agendas and Minutes](#) page of the website).
- b. Schedule of Expenditure** – To authorise all regular payments made or to be made during April 2022 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).
- c. Website Maintenance** – To consider authorising expenditure of £231+46.20 VAT (total 277.20) to iTeam Solutions for a block purchase of four hours for future website maintenance, support and minor works. (Budget heading: Publicity).
- d. Re-painting Basketball hoop post** – To consider authorising expenditure

of £290 to remove flaky paint, treat rust on base and re-paint in dark blue the post of the basketball hoop (a SPC asset). (Budget heading: Council Led Schemes).

- e. **NALC and ALCA membership** – To authorise expenditure of £798.17 on the Council's subscription to NALC and ALCA for the financial year 2022-2023 (Budget heading: Training).
- f. **Internal audit** – To agree to appoint Auditing Solutions as SPC's internal auditor for the 2021/22 financial year and authorise expenditure of up to £300 (Budget: Auditing)

10. FUNDING TOWARDS SUPPORT GROUP FOR UKRAINIAN REFUGEES AND LOCAL HOSTS

The Salford Community Association is running a support group for Ukrainian refugees and those residents welcoming Ukrainian refugees into their homes. To consider giving financial support to SCA towards the costs of hosting the group (including hall hire and refreshments) for a 12 month period.

11. REGISTER OF ASSETS

To review the Council's Register of Assets (items valued over £100). (A proposed revised Register of Assets is on the Councillors SharePoint Page).

To agree to seek insurance quotes for agreement at the May meeting.

12. UPDATE ON ASSETS

Further to above (9.d – repainting basketball hoop), to receive an update on actions to display the SPC logo on the village signs.

To receive an update (if any) following the Norman Road phone box collision.

13. BIENNIAL INSPECTION OF ST MARY'S CHURCHYARD

To receive a report from members of the Churchyard Safety Group following the biennial inspection of St Mary's Churchyard. (a copy of the March 2022 inspection record is available on the Councillors SharePoint page).

To agree any recommended actions following the inspection.

14. TRANSPORT MATTERS - MEETING BETWEEN SPC CHAIR CLLR CHRIS WARREN AND JACOB REES-MOGG MP

To receive feedback from Cllr Chris Warren following his meeting to discuss transport matters with Jacob Rees-Mogg MP on 11 March 2022. Matters raised included actions to achieve the re-opening Salford Railway Station and support for SPC's proposed changes to First West of England bus fare zones.

15. BRISTOL TO BATH RAILWAY PATH - SAFETY CONCERNS

To discuss and agree to request safety measures including signage (examples on Cllrs SharePoint) on the Saltford section of the Bristol-Bath Railway Path, as managed by Sustrans. This follows concerns received about pedestrian (especially children's) safety and cyclists travelling at speed on this busy section of shared-use path. To also look to request appropriate safety awareness information to share with users via SPC's communication channels.

16. DARK SKIES IN SALTFFORD – INTERNATIONAL DARK SKIES WEEK 2022 APRIL 22-30

To discuss and agree to raise awareness of the importance of protecting dark skies in Saltford and to encourage turning off unnecessary artificial lights at night, specifically in areas close to and in parts of Saltford's greenbelt and light that can be seen in or close to the Cotswold Area of Outstanding Natural Beauty. Light pollution negatively effects [wildlife and ecosystems](#), wastes [energy and money](#), impacts on the [night sky heritage](#), and exposure to artificial light at night can [harm human health](#). Light entering private households can also be seen as a public nuisance.

To promote and share information about the benefits of dark skies during International Dark Skies Week 2022 (April 22-30). To encourage residents and businesses to follow the International Dark Sky Association's [five principles for community outdoor lighting](#).

17. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES

To receive an update on actions following a meeting between SPC and B&NES Council's Parks and Green Spaces team regarding the 'Saltford Wildflower Project: All You Seed is Love' initiative.

To receive updates and information about any other previously agreed environmental initiatives.

18. DATA PROTECTION AND GDPR UPDATES

To receive an update on data protection and GDPR compliance.

19. PUBLICITY

To discuss and agree items for SPC's upcoming page in SCAN and key communications to share with residents.

20. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

21. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.