



SALTFORD PARISH COUNCIL

**Tuesday 7 March 2023, 7:15pm,
Avon Room at Salford Hall**

AGENDA

1. MINUTES

To receive and confirm as a correct record the minutes of the meeting of the Council held on 7 February 2023 (draft copy available on the [website](#) and on the screen).

2. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

3. DECLARATIONS OF INTEREST

To receive any declarations of Members' interests in any item on the agenda. *The Council's Code of Conduct defines where a Member has a declarable interest and the effects of declarable interests on participation.*

4. PUBLIC TIME

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. CHAIR'S ANNOUNCEMENTS

To receive any announcements from the Chair.

6. CLERK'S ANNOUNCEMENTS

To receive any announcements from the Clerk.

7. WESSEX WATER INFORMAL BRIEFING: KEYNSHAM SEWER FLOOD ALLEVIATION SCHEME SUMMER 2023

To reduce flooding incidents, Wessex Water will be investing over £500,000 to install a new 170 metre section of foul sewer in the carriageway of the B3116 Wellsway. Works are planned for 12 weeks during summer 2023. To receive an informal briefing from the Wessex Water Project Manager for the Keynsham Sewer Flood Alleviation Scheme about its scope, including maps and associated plans, as well as proposed measures to mitigate local impacts.

To ask any questions relating to the works, including any comments relating to traffic flow, and to input on how Wessex Water can best engage with local residents prior to the work starting.

8. REPORT FROM B&NES COUNCIL WARD COUNCILLORS

To invite Ward Councillor(s) to give a short verbal report to the Council and to receive any written report from B&NES Ward Councillor(s) for Saltford.

To ask Ward Councillor(s) any questions relating to items in the report, if present.

9. PLANNING MATTERS

- a. **Decisions and Appeals** – To note any decisions by B&NES Council and any appeals to the Planning Inspector made in respect of Saltford planning applications.
- b. **Planning contraventions** – To receive any updates on matters which have been referred to B&NES Council regarding possible contraventions of planning controls.

To receive any reports of other new possible planning contraventions.

- c. **Planning items of urgent information** – To receive any reports of urgent information related to planning matters.
- d. **Planning applications** – As a statutory consultee, to consider the following planning applications in respect of which B&NES Council has invited comments (Further information is [available online](#) and may be displayed on a screen at the meeting. Text taken directly from information supplied by B&NES Council):

23/00280/FUL - Romsdale 5 Copse Road Saltford BS31 3TH. Erection of single storey rear extension following demolition of existing. Mr And Mrs D Edwards

23/00519/TPO - 529 Bath Road Saltford BS31 3JG. T1 & T2 (Ash) - Crown reduce by approx 2-3m as both trees have signs of Ash die back. Kenneth Coomes

23/00646/FUL - 22 Chestnut Walk Saltford BS31 3BG. Erection of a two storey rear extension and dormer extension, front dormer extensions, new garage in front garden and widened vehicle access off road. Mr and Mrs Mike Oliver

- e. **Planning Policy update: B&NES Council Local Plan including SPC's request for 'Saltford South' landscape designation (AGLV or LGS).**

To receive any updates received about the B&NES Council Local Plan, including information about SPC's resolution to request landscape designation for 'Saltford South'.

10. FINANCIAL MATTERS

- a. **Monthly Financial Report** – To receive the monthly financial report for February 2023 (report is also available on the [Meetings – Agendas and](#)

[Minutes](#) page of the website).

- b. **Schedule of Expenditure** – To authorise all regular payments made or to be made during March 2023 as listed on the schedule (the schedule is on the [Meetings – Agendas and Minutes](#) page of the website).
- c. **Councillor’s expenses** – To authorise a spend of £16.49 to Cllr Phil Harding, Chair of Planning Committee (and also Vice Chair February to May 2022), for the cost of an ink cartridge (Budget Heading: Cllrs expenses).

11. SALT福德 WILDFLOWER PROJECT: PACKETS OF SEEDS FOR CHILDREN TO MARK THE CORONATION

To resolve to mark the coronation in May by purchasing packets of native wildflower seeds to give to children in Saltford. To agree to distribute via the primary school if in agreement, and other local relevant groups, along with the small number of remaining Bee Bombs.

If agreed, to resolve a spend of up to £500+VAT to purchase wildflower seed packets branded with SPC’s Coronation seed image (available in Cllrs SharePoint) (Budget line: Environment).

12. REQUEST TO B&NES COUNCIL TO IMPROVE ACCESS AND PARKING INCLUDING REPAINTING THE ROAD MARKINGS IN THE CAR PARK BY THE COMMERCIAL PREMISES AT 491-507 BATH ROAD

To discuss and resolve to ask B&NES Council to repaint the lines and disabled space markings in the car park by the commercial premises at 491-507 Bath Road (c. car sales garage to restaurant).

To discuss and resolve whether to request that the parking spaces are marked differently to currently, including:

- Wider spaces (possibly resulting in fewer spaces)
- Herringbone layout
- Removing the doctor’s space to create two larger disabled spaces
- Repainting of double yellow lines to assist safety and pedestrian access

To acknowledge that a one way entry/exit has been explored before twice with B&NES Highways and to minute for future reference that B&NES Council has stated it is not possible to do this, in part due to the turning room required from the main road coupled with the manoeuvrability of larger vehicles.

13. B&NES COUNCIL TRAFFIC REGULATION ORDER SALT福德 & KEYNSHAM (ORDER 2023 REF 23-005) – INCLUDING INTRODUCING AND EXTENDING SCHOOL ‘KEEP CLEAR’ MARKINGS ON MANOR ROAD

Under item 15 at its July 2022 meeting, SPC resolved to request that B&NES Council (the Highways Authority) extend the length of the school ‘keep clear’ road markings on Manor Road and introduce parallel school ‘keep clear’ markings.

B&NES Council is holding a public consultation on this and other proposals as part of the Traffic Regulation Order process (Title of scheme: *(Various Roads, Keynsham and Saltford) (Prohibition and Restriction of Parking and Loading) (No Stopping on Entrance Markings) (Authorised and Designated Parking Places) (Variation No 3) Order 2023 and the reference 23-005)*)

To resolve SPC's response to the B&NES Council Traffic Regulation Order public consultation for Saltford:

'2. Introduce School Keep Clear Markings in lengths of Manor Road, Saltford'.

The end date for representations with respect to the proposal together with the grounds on which they are made is 16 March 2023 to B&NES Council (Traffic_Managementteam@BATHNES.GOV.UK, quoting the title of scheme).

14. RENEWING SPC SUPPORT FOR SALTFFORD FAIRTRADE GROUP

To discuss and agree Saltford Parish Council's support for the Saltford Fairtrade Group. If resolved, to agree to confirm the Council's support in writing to Saltford Fairtrade Group, as part of its Fairtrade status renewal requirements.

15. DATE FOR CHURCHYARD INSPECTION

To agree a date in March, and which Councillors will attend, the biannual churchyard inspection at St Mary's closed Churchyard for which SPC has safety management responsibility.

16. SPC REQUEST TO BANES COUNCIL TO TAKE RESPONSIBILITY FOR A SAFER CLEANER RIVER

To discuss any response (and/or follow up actions required) to SPC's request that B&NES Council takes urgent action and responsibility for a safer cleaner River Avon in Saltford for users and wildlife, to be led by its Water Space Project in consultation with key agencies.

17. REVIEW SPC'S HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY

To review and to agree additions or updates if required to SPC's High Consequence Infectious Disease Policy. To resolve to re-adopt the policy. (A draft copy is available on Cllrs SharePoint).

18. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES

To receive updates and information about environmental initiatives in Saltford, including planting shrub whips near the river to aid nature conservation as previously resolved.

19. DATA PROTECTION AND GDPR UPDATES

To receive an update on progress for data management and GDPR compliance.

20. PUBLICITY

To discuss the contents of SPC's Spring e-Newsletter

21. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

To receive any reports from Link Members on external organisations.

22. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

To receive any reports of urgent information from Parish Councillors.