



SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held in the Avon Room
at Saltford Hall on Tuesday 16 May 2023 at 7.15pm

PRESENT

Councillors: Jon Godfrey (Chair), Dudley Bartlett, David Halton, Phil Harding (Chair of Planning Committee), Emma Hughes, Andy Rice, Paul Smith and Sally Turner. (Shayan Aziz was co-opted to the Council under item 8)

Officer: Lottie Smith-Collins.

1. ELECTION OF CHAIR

Cllr Jon Godfrey was elected Chair for the year 2023/24 and signed a Declaration of Acceptance of Office of Chair.

2. ELECTION OF VICE CHAIR

Cllr David Halton was elected Vice Chair for the year 2023/24 and signed a Declaration of Acceptance of Office of Vice Chair.

3. MINUTES

The minutes of the Council meeting held on 4 April 2023 at Saltford Hall were confirmed as a correct record and signed by the Chair of the meeting.

4. APOLOGIES FOR ABSENCE

Apologies for inability to attend the meeting were received in advance from Cllrs Julie Austwick and Gary Graveling.

5. DECLARATIONS OF INTEREST

Cllr Jon Godfrey declared an interest in Item 17.j 'Financial Matters' (Councillors expenses) and stated that he would abstain from voting.

Cllr Sally Turner declared an interest in item 15.c 'Planning Matters - Planning Contraventions' (Justice Avenue) and stated that she would abstain from discussion and voting.

6. PUBLIC TIME

There were 12 members of the public present.

Two members of the public spoke with regards to item 15.c 'Planning Matters – Planning Contraventions' (Justice Avenue). Concerns were expressed about the use of a residential property on Justice Avenue as a short-term holiday let, and the impact that such use had particularly on nearby residents.

Cllr Duncan Hounsell identified himself as a Saltford B&NES Ward Councillor and spoke with regards to item 15.c. Cllr Hounsell provided those present with information about planning categories and the planning process. Cllr Hounsell also shared that government legislation was required if local planning authorities were to have tighter powers with regards to short-term holiday lets.

Shayan Aziz identified himself as the candidate for co-option (item 8 'Co-option to fill post-election Councillor vacancy') and spoke in support of his application to be co-opted to SPC.

7. GENERAL POWER OF COMPETENCE

The Council agreed that SPC met criteria to adopt the General Power of Competence, and as eligible, resolved to re-adopt the General Power of Competence for the Council year commencing May 2023.

8. CO-OPTION TO FILL POST-ELECTION COUNCILLOR VACANCY

The Council acknowledged it had received one application to fill the post-election Councillor vacancy on Saltford Parish Council, from Shayaz Aziz, and resolved to co-opt Shayan Aziz to the Council.

Cllr Aziz then signed a Declaration of Acceptance of Office as a member and attended the remainder of the meeting as a SPC Councillor.

9. CHAIR'S ANNOUNCEMENTS

SPC Chair, Cllr Jon Godfrey, welcomed the new newly appointed Council following elections and co-option.

The Chair also welcomed Saltford's newly elected B&NES Ward Cllr Duncan Hounsell to the meeting and congratulated him and Cllr Alison Streatfeild-James as Saltford's two B&NES Ward Councillors.

The Chair noted that the community had celebrated the Coronation of King Charles III on the weekend of May 6-8, at street parties and also at celebrations held by the SCA at Saltford Hall.

The Chair congratulated Saltford CofE Primary School following the news that Ofsted had rated the school to be 'outstanding in all areas of provision'.

The Chair shared that he had been informed that seven Ukrainian families as hosted by Saltford residents had now been rehoused in fully furnished properties in the village. He stated that they were most welcome, and that Saltford should be proud of its response regarding its support to those from Ukraine.

10. CLERK'S ANNOUNCEMENTS

The Clerk thanked Councillors for attending SPC Councillor induction 9 May 2023. It was confirmed that all of SPC Councillors had signed their Declaration of

Acceptance of Office and agreed to abide by SPC's Code of Conduct.

The Clerk reminded those who had stood for election to submit their Declaration of Elections Costs forms to the B&NES Council Elections Office.

The Clerk shared that, as with all Parish Councils, the May meeting is also the Annual Parish Council Meeting with specific business to be resolved.

The Clerk shared that the June agenda (and summons) would be issued on Wednesday 31 May for the Tuesday 6 June Full Council meeting.

The Clerk shared that the Notice for the Period for the Exercise of Public Rights would be displayed on Monday 26 June and the period would commence on Tuesday 27 June and end on Monday 7 August 2023.

On behalf of SPC, Saltford Sports Club was thanked for their invitation to the official opening of the new Pétanque Court and patio on 11 May which followed SPC's grant funding of £2,000 in CIL funds towards the costs of the court. Cllrs Jon Godfrey, Phil Harding and Julie Austwick attended the opening on behalf of SPC. B&NES Ward Cllr Duncan Hounsell was also present and had the honour of cutting the ribbon.

At SPC's request a damaged 'school' road sign had been replaced on Claverton Road near Saltford Primary School. Residents were requested to report similar issues to B&NES Council via <https://fix.bathnes.gov.uk/>

The Clerk raised awareness of the B&NES Council public consultation about possible improvements to Manor Road Community Woodland ('Manor Woods') and that information including how to respond was on the [B&NES Council's website](#).

The Clerk shared that SPC Cllrs will meet with the B&NES Council representative of the WaterSpace Project to discuss the SPC's request for a 'Safer, cleaner river'. A summary of the meeting and any actions to resolve will be on the June agenda.

11. REPORT FROM B&NES WARD COUNCILLORS

Cllr Duncan Hounsell shared that the Saltford B&NES Ward Councillors May 2023 report to SPC Cllrs had been circulated in advance of the meeting and that residents could request a copy of the report by directly contacting Saltford's Ward Councillors (contact information is on the [B&NES Council website](#)).

The report was summarised by Cllr Duncan Hounsell. Aspects commented on included:

- That the B&NES Council AGM would be held on Thursday 25 May and that following this Cllr Hounsell will provide SPC with information, including the

names of portfolio holders.

- Cllr Duncan Hounsell's and Cllr Alison Streatfeild-James's approach to working together to manage casework as Saltford's Ward Councillors, which would include attendance at SPC meetings (likely Cllr Hounsell) with attendance at the other three Parish Councils in Saltford Ward (Corston, Compton Dando and Newton St Loe) by Cllr Streatfeild-James.
- Cllr Hounsell shared that he had reported the deteriorating road condition at Rodney Road to B&NES Council (the Highways Authority) and that he had been informed that it had not been included in the 23/24 highways maintenance programme. Cllr Hounsell had also reported the pot holes to FixMyStreet, the worst of which had since been filled.
- It was shared that 'pavement parking' remained a concern of many residents.

At the Chair's discretion the order of motions on the agenda were changed.

Item '15.a Planning Matters – Election of Planning Committee Chair and Vice Chair', Item '15.c Planning Matters – Planning Contraventions', and 'Item 16 Government Consultation on registration scheme for short term holiday lets' took place following item 11 (as recorded below).

12. SPC POLICY REVIEW UPDATE

The Council resolved to update and agree SPC's Policy Overview for the new Council as follows:

Saltford Parish Council (SPC) endorses the need to respond to the climate and ecological emergencies. SPC's decisions and policies will take account of whether they are good for the climate, the ecology of Saltford and for residents. SPC is in favour of protecting the Green Belt and our highly valued landscape surrounding Saltford from development including from a road bypass (that would be infilled with housing); a safer cleaner river for users and wildlife; reopening the railway station on the existing site; Fairtrade; and that Saltford should continue to be an inclusive and caring community.

13. APPOINTMENT OF COMMITTEES AND WORKING GROUPS AND MEMBERSHIP THEREOF

The Council resolved the formation of committees and working groups and the membership of those committees and working groups for the year 2023/24, as follows:

- Planning Committee, comprising seven councillor members: Cllrs Phil Harding, Shayan Aziz, Jon Godfrey, Gary Graveling, Andy Rice, Paul Smith and Sally Taylor.
- Staffing Committee, comprising four councillor members: Cllrs Jon

Godfrey, Shayan Aziz, Emma Hughes, and Sally Turner.

- Churchyard Safety, Churchyard and Allotments Maintenance Working Group, comprising four councillor members and up to two public members: Cllrs Dudley Bartlett, David Halton, Emma Hughes, Andy Rice, and (member of the public) Chris Warren.
- Transport Working Party, comprising seven councillor members: Councillors resolved to disband the Transport Working Party and address transport matters for Saltford at Full Council meetings.
- Local River Side Working Group, comprising at up to two councillors as well as up to two members of the public: Cllrs David Halton, Phil Harding, Paul Smith and B&NES Council Saltford Ward Cllr Duncan Hounsell.

14. DATES OF ORDINARY MEETINGS OF COUNCIL, THE ANNUAL PARISH MEETING, AND COMMITTEE MEETINGS

The Council resolved the dates on which Full Council and SPC committees would meet for the year 2023/24. All ordinary meetings were agreed to be on Tuesdays starting at 7.15pm unless otherwise stated. Planning Matters would be an agenda item at Full Council meetings, and the Planning Committee would meet in August if required and otherwise as necessary. The Staffing Committee would meet when necessary. It was agreed that meetings would be held at Saltford Hall, in the Avon Room if available. Dates for Full Council meetings were agreed as follows:

- 6 June 2023
- 4 July 2023
- 5 September 2023
- 3 October 2023
- 7 November 2023
- 5 December 2023 (note: with a closed meeting for informal budget discussion at 6.30pm)
- 9 January 2024 (note: second Tuesday of the month due to how Bank Holidays fall)
- 6 February 2024
- 5 March 2024
- 2 April 2024
- 7 May 2024 (also known as the Annual Parish Council Meeting)

The date for Planning Committee was agreed as follows:

- 1 August 2023 (if required)

15. PLANNING MATTERS

- a. **Election of Planning Committee Chair and Vice-Chair** – Cllr Phil Harding was elected as Chair of Planning Committee, and Cllr Shayan Aziz as Vice Chair of the Planning Committee, for the year 2023/24.

b. **Decisions and appeals**

The Clerk reported that the following applications had been **PERMITTED (with conditions)** by B&NES Council:

23/00646/FUL - 22 Chestnut Walk Saltford BS31 3BG. Erection of a two storey rear extension and dormer extension, front dormer extensions, new garage in front garden and widened vehicle access off road. Mr and Mrs Mike Oliver

23/00280/FUL - Romsdale 5 Copse Road Saltford BS31 3TH. Erection of single storey rear extension following demolition of existing. Mr And Mrs D Edwards

23/01101/FUL - 45 Grange Road Saltford BS31 3AQ. Erection of single story side extension, with a part garage conversion to create a ground floor bedroom/living area. Mr John Vernon

23/01075/VAR - 22 Uplands Road Saltford BS31 3JJ. Variation of condition 2 (Plans List) of application 20/04737/VAR (Variation of condition 2 (plans list) of application 20/02694/VAR (Variation of condition 2 (Plans List) application 19/03008/VAR. (Variation of condition 2 attached to application 18/01449/FUL (Erection of 1no. 2bed single storey dwelling (resubmission)). Mr David Lamb

c. **Planning contraventions**

The Council acknowledged concerns raised by residents with regards to the use of a property at Justice Avenue as a short-term holiday let. The Council resolved to report the matter as a possible planning contravention (possible change of use) to B&NES Council's Planning Enforcement team.

d. **Planning items of urgent information**

No items were reported.

- e. **Planning applications** – As a statutory consultee, the Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments (text taken directly from information supplied by B&NES Council):

22/04813/FUL - 8 Manor Road Saltford BS31 3DL. Erection of first floor extension over garage. Mr Ray Southard

It was resolved that B&NES Council be advised that this Council **SUPPORTS**

this application.

23/01309/FUL - 4 Lawson Close Saltford BS31 3LB. Erection of single storey rear extension. Mr & Mrs C Dixon

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

23/01420/FUL - 459 Bath Road Saltford BS31 3AZ. Erection of ground floor porch, family room and annex extension, first floor bedroom extension and hip-gable attic conversion with rear dormer following remove of existing porch, outbuilding and existing conservatory. Mr Anstey

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

23/01414/FUL - 57 Norman Road Saltford BS31 3BH. Erection of a detached outbuilding. Miss Katie Sapsed

It was resolved that B&NES Council be advised that this Council **OBJECTS** to this application:

OBJECT: Saltford Parish Council is generally supportive of the addition of small rear garden outbuildings where they do not have an imposing impact on neighbouring dwellings or lead to over-development of an area. However, in this application the Parish Council is concerned that the combined mass and height (at 3.995 metres) of the outbuilding with its pitched roof design is likely to over-impose itself on the rear gardens of neighbouring properties including those situated due south and east in Iford Close and is therefore contrary to Policy D7 (Infill and Backland Development) of the 2017 B&NES Placemaking Plan. If the case officer is minded to approve this planning application as currently presented, Saltford Parish Council requests that it be referred to the Development Management Committee for determination.

23/01523/CLEU - 561 Bath Road Saltford. Change of use of land for mixed Class B8 and E (g) business use (Certificate of Lawful Existing Use) Jefferies Saltford Business

It was resolved that B&NES Council be advised that this Council **COMMENTS ON** this application:

COMMENT: Saltford Parish Council has no evidence to suggest that the barn building has not been in use for antique furniture storage, restoration and sales for a period other than that claimed by the applicant.

- f. **Planning Policy update: B&NES Council Local Plan including SPC's request for 'Saltford South' landscape designation (AGLV or LGS)**

The Chair of Planning Committee shared that the newly elected B&NES Council Saltford Ward Councillors had expressed support of landscape designation at 'Saltford South' and shared that Keynsham Town Council would be making a similar request to B&NES Council for landscape designation at 'Keynsham East'. It was resolved that SPC would seek further contact with B&NES Council with regards to SPC's request.

16. GOVERNMENT CONSULTATION ON REGISTRATION SCHEME FOR SHORT TERM HOLIDAY LETS

The Council resolved its response to the [Consultation on a registration scheme for short-term lets in England - GOV.UK \(www.gov.uk\)](https://www.gov.uk/consult/consultation/short-term-lets-in-england) (end date 7 June), which included views on a range of questions relating to how the scheme should be set up and administered.

SPC's response included the request for a mandatory national scheme administered by, and to be the responsibility of, the Local Planning Authority. It also requested the Government consider restrictions for short-term lets that have an adverse effect on a local community. It also commented that the Government consider the loss of availability of residential homes to short-term letting as well as to consider the impact of short-term holiday lets on communities and sensitive areas e.g. demand on riverside and lakeside locations.

It was resolved that a summary of SPC's response to the consultation be made available on SPC's website in due course.

17. FINANCIAL MATTERS

- a. Monthly Financial Report** – The April 2023 financial report, as recorded below, was considered and accepted by members.
- b. Schedule of Expenditure** – The expenditure listed in the schedule for May 2023 as recorded below was authorised and the schedule was signed by the Chair.
- c. Annual accounts 2022/23** – The Council received and resolved the annual statement of reconciled accounts for 2022/23 (available on Cllrs SharePoint).
- d. Internal audit of 2022/23** – The Council received the report of the internal audit for 2022/23. The Council resolved to accept the two recommendations made, which included a recent revision to the Public Contract Regulations to identify in SPC's SOs and FRs (when re-adopted) the value at which contracts must be published on the Government's contract finder website as £30,000 including VAT; and resolved that the period for the Notice of Public Rights to be exactly 30 days.

- e. **BDO LPP Conflict of interest form** – The Council resolved to confirm that no conflicts existed and completed the contents of SPC’s BDO LPP Conflict of Interest form for the external audit. The Chair and Clerk signed the form.
- f. **Annual Governance and Accountability Return (AGAR) 2022/23: Annual Governance Statement** – The Council approved and the Chair signed the Annual Governance Statement 2022/23 (Section 1 of the AGAR).
- g. **Annual Governance and Accountability Return (AGAR) 2022/23: Annual Accounting Statement** – The Council approved and the Chair signed the Annual Accounting Statement 2022/23 (Section 2 of the AGAR).
- h. **VPN software** – The Council authorised a monthly spend of up to £10 p.c.m (but indicatively \$1.99 p.c.m) by Direct Debit using SPC’s Debit Card (if possible) to AtlasVPN for Virtual Private Network software for SPC’s office PC and laptop, to enhance SPC’s online security (Budget heading: General Administration).
- i. **NALC and ALCA membership (subscription renewal)** – The Council authorised expenditure of £860.02 on the Council’s subscription to NALC and ALCA for the financial year 2023-2024 (Budget heading: Training).
- j. **Cllrs Expenses: RAM for laptop** – The Council authorised a spend of £21.59 to Cllr Jon Godfrey for RAM to upgrade and extend the lifespan of SPC’s laptop (Budget heading: General Administration).

18. COUNCIL INSURANCE (INC. APPROVING SPEND)

The Council considered the insurance quotes received. It resolved to accept the quote provided by Zurich and authorised a spend of £379.30 (Budget heading: Insurance).

19. MEMBERSHIP OF THE PARISH COUNCILS AIRPORT ASSOCIATION (PCAA) (INC. APPROVING SPEND)

The Council resolved to join the Parish Councils Airport Association, the voluntary organisation representing parishes surrounding Bristol Airport, whose aims and objectives include minimising the impact of airport activities on parishes and the local global environment.

The Council resolved to authorise a spend of £75 for annual membership of the PCAA (Budget heading: Subscriptions) including to exceed the budget for Subscriptions.

20. SALT福德 ANNUAL PARISH MEETING AND BIG THANK YOU 2024 (INC. APPROVING SPEND)

The Council resolved that the Annual Parish Meeting would be held on Friday 1 March 2024 at Main Hall at Saltford Hall.

The Council also resolved to co-host a 'Big Thank You' with the Saltford Community Association immediately following the Annual Parish Meeting.

The Council resolved expenditure of 50% of costs of the Annual Parish Meeting and Big Thank You, to be shared with the Saltford Community Association (to include hall hire and refreshments), with spend resolved of up to £400 (Budget heading: Council Led Schemes).

21. SAFETY MAINTENANCE FOLLOWING REMOVAL OF TREE AT ST. MARY'S CHURCHYARD (INC. APPROVING SPEND)

Following the removal of a tree (not including stumps) at St Mary's Churchyard for Health and Safety reasons, the Council discussed and resolved to accept a quote from Ambience Landscapes to cut back the remaining stumps to just above ground level and to remove any wood debris in the interests of safety maintenance. The Council resolved a spend of £190+VAT (Budget heading: Special churchyard maintenance projects).

22. APPOINTMENT OF CHEQUE SIGNATORIES

The Council agreed to increase its number of Cheque Signatories. Councillors who would be added to the bank mandate was resolved.

23. APPOINTMENT OF LINK MEMBERS FOR OUTSIDE BODIES

The following Councillors and staff were linked with external organisations for the year 2023/24:

- B&NES Parishes Liaison (usually Chair and Clerk, and any other members who may wish to attend)
- Connecting Communities Keynsham Area Forum (usually Chair and Clerk, and any other members who may wish to attend)
- B&NES area Avon Local Councils Association (ALCA) (usually Clerk)
- Saltford Community Association – Cllr Jon Godfrey
- Saltford Sports Club – Cllr Dudley Bartlett
- River Avon Users Consultative Committee (RAUCC) – Cllr Phil Harding
- Saltford Environment Group – Cllr Phil Harding
- Saltford Business Network – Cllr David Halton (and Cllr Emma Hughes if Cllr Halton is unavailable)
- Saltford Fairtrade Group – Cllr Emma Hughes

It was agreed that the decision on SPC's Link Member for the Parish Councils Airport Association and SPC's Councillor contact for the Bristol East Fringe Cycling & Walking Group would be resolved at the June meeting.

24. STANDING ORDERS

Saltford Parish Council resolved to update and re-adopt its Standing Orders (based on the NALC 2018 version revised 2020) which included relevant adaptations to non-legislative and non-statutory SOs.

25. SCHEME OF EMERGENCY DELEGATION

The Council agreed updates required and resolved to re-adopt SPC's Scheme of Emergency Delegation.

26. ASSET CHECKING

The asset checking procedure was reviewed and asset checking tasks were delegated to Councillors and the Clerk. Assigned councillors agreed to submit information to be included on the Asset Checking Register prior to the next meeting.

The Clerk shared that the replacement phone box for Norman Road had been purchased at a cost of £2914 + VAT from X2Connect (as resolved under item 11 December 2022 'Norman Road phone box replacement project'), and that SPC would contact Mobius and B&NES Council once a date for delivery had been confirmed by X2Connect.

27. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES

The Chair shared that six rapid EV charging stations had been installed at Flourish in Saltford (farm shop on A4 Bath Road).

The Clerk shared that Beebomb seedballs had been distributed via the Saltford Scouts and Saltford Guides to their younger members to mark the Coronation of King Charles III, and that over 350sq metres of wildflowers would be planted in Saltford following the initiative.

The Clerk reported that work had been completed to protect the green amenity space by The Shallows car park from vehicles parking on the grass using wooden bollards, including the two drop bollards, as resolved at the February 2023 meeting.

The Clerk confirmed that SPC and B&NES Council signs had been added to the chestnut paling fence (spend resolved under item 9.e at the February 2023 meeting) to aid the protection of the new trees and shrubs as planted on The Shallows and to protect the riverbank from further erosion.

28. DATA PROTECTION AND GDPR UPDATES

Cllr Jon Godfrey confirmed that Councillors had been trained in GDPR and data

protection, as part of Councillor Induction on 9 May.

Cllr Godfrey also confirmed that access to email inboxes of retired Councillors had been closed and the accounts archived.

29. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES

None reported.

30. ITEMS OF URGENT INFORMATION FROM COUNCILLORS

None reported.

The meeting closed at 9.20pm

Date confirmed/...../.....

Signed.....

Next Parish Council meeting: The next full council meeting will take place at 7:15pm on Tuesday 6 June 2023 in the Avon Room at Saltford Hall

SALTFORD PARISH COUNCIL

Schedule of regular expenditure during May 2023

– for authorisation by the Council at its meeting on 16 May 2023.

| Description | Amount | Method | Budget heading |
|---|---|--------------|------------------------|
| May staff costs inc. salary, pension, HMRC tax and National Insurance | 2480 estimate, 2550 maximum | Online BACS | Office staff |
| May SCA Hall hire | 100 estimate, 110 maximum | Online BACS | Hall hire |
| May inTouch Communications Ltd phone system | 27 (plus VAT) estimate 35 (plus VAT) maximum | Direct Debit | General administration |
| May Ambience Landscapes churchyard maintenance | 175 (inc VAT) estimate 195 (inc VAT) maximum | Online BACS | Churchyard Maintenance |

The following sums have been transferred from the Business Instant Deposit Account into the Current Account to cover outstanding invoices and expenditure:

Date: 25/04/23 £ 5,000

I certify that the above payments made or to be made have been authorised at the meeting of the Parish Council on 16 May 2023

SIGNED.....

DATE:.....

CHAIR / VICE-CHAIR

Saltford Parish Council

Monthly Financial Report for April 2023 - Month 1

Quarter period 1

Budget to date Actual to date Budget Year end position

RECEIPTS:

| | | | |
|-------------------------------|----------------|-------------------|----------------|
| Precept & any grant | £24,767 | £24,767 | £49,534 |
| Interest on Investments | £3 | £33 | £30 |
| Other Income: Allotments | £14 | £69 | £170 |
| VAT Reimbursements | £800 | £2,308 | £800 |
| Other | £0 | £0 | £0 |
| Subtotal without CIL | £25,583 | £27,177.71 | £50,534 |
| CIL Payments | £0.00 | £0 | £0 |
| Total Income | £25,583 | £27,178 | £50,534 |

PAYMENTS:

| | | | |
|---|------------------|------------------|-------------------|
| General Administration | £104 | £37 | £1,250 |
| Office accommodation | £125 | £0 | £1,500 |
| Office Staff | £2,654 | £2,529 | £31,850 |
| Office Equipment | £25 | £0 | £300 |
| Training | £100 | £0 | £1,200 |
| Auditing | £0 | £0 | £500 |
| Insurance | £0 | £0 | £550 |
| Publicity | £146 | £0 | £1,750 |
| Subscriptions | £3 | £0 | £40 |
| Chairmans Honorarium | £25 | £0 | £300 |
| Councillors' expenses | £8 | £0 | £100 |
| Hall / Room Hire | £46 | £32 | £550 |
| Maintenance: Church Yard Grounds | £208 | £141 | £2,500 |
| Allotments | £13 | £0 | £150 |
| Churchyard Special Maintenance Projects | £83 | £450 | £1,000 |
| Allotment site rent | £8 | £0 | £100 |
| Miscellaneous Grants | £83 | £0 | £1,000 |
| Council led schemes | £125 | £0 | £1,500 |
| Environment schemes | £83 | £0 | £1,000 |
| VAT | £83 | £33 | £1,000 |
| Subtotal without CIL | £3,924.17 | £3,221.31 | £48,140.00 |
| CIL-related expenditure | £0 | £0 | £2,582 |
| Total Payments | £3,924 | £3,221 | £50,722 |

BALANCE AT END OF MONTH:

| | |
|---------------------------------|---------|
| Current account | £4,882 |
| Business Instant Access account | £65,231 |

Cash £0
TOTAL CURRENT BALANCE **£70,113**

| CIL-related cashflow | Balance at 31/03/23 | | CIL-income 23/24 | CIL-expend 23/24 | CIL balance |
|----------------------|---------------------|--|---------------------|---------------------|-------------|
| | £5,163 | | £0.00 | £0 | £5,163 |