



# SALTFORD PARISH COUNCIL

Minutes of the meeting of the Council held in the Avon Room  
at Saltford Hall on Tuesday 7 November 2023 at 7.15pm

## **DRAFT MINUTES: TO BE CONFIRMED AT THE 5 DECEMBER 2023 MEETING**

### **PRESENT**

**Councillors:** Shayan Aziz, Dudley Bartlett, Phil Harding (Chair of Planning Committee), Emma Hughes and Sally Turner

**Officer:** Lottie Smith-Collins.

### **1. CHAIR OF MEETING**

In the absence of SPC's Chair and Vice Chair, from whom apologies were received in advance of the meeting, the Council elected Cllr Phil Harding as Chair of the November 2023 meeting.

### **2. MINUTES**

The minutes of the Full Council meeting held on 3 October 2023 at Saltford Hall were confirmed as a correct record and signed by the Chair of the meeting.

### **3. APOLOGIES FOR ABSENCE**

Apologies for inability to attend were received in advance of the meeting from Cllrs Jon Godfrey (Chair), Julie Austwick, Gary Graveling, David Halton (Vice Chair), Andy Rice and Paul Smith.

### **4. DECLARATIONS OF INTEREST**

Cllr Shayan Aziz declared an interest in item '9.d Planning Matters – Planning Applications 23/03786/VAR - Manor Cottage Manor Road Saltford BS31 3AF. Variation of condition 6 (Plans List (Compliance)) of application 22/02332/FUL (Demolition of existing outbuildings and swimming pool and the erection of a new single-storey garage / storage building and alterations and extensions to the main house). Mr David Roberts', as he is a neighbour of the applicant. Cllr Aziz stated that he would abstain from discussing or voting on this item.

### **5. PUBLIC TIME**

There were 3 members of the public present.

A member of the public spoke in relation to item 14 'Churchyard inspection and memorial safety check', regarding their interest in Saltford Parish Council's safety management responsibilities at St Mary's Churchyard, specifically memorials. It was shared that Cllr David Halton had agreed to have a discussion with the member of the public about any ideas they may wish to raise, and that these would be shared

with the Council subsequently for consideration. Cllr Harding thanked the member of the public for their interest.

## **6. CHAIR'S ANNOUNCEMENTS**

Cllr Phil Harding (Chair of the November meeting) shared that he had attended - on behalf of SPC - Salford Sports Club's 'Welcoming Wednesday' on 1 November, a weekly event providing free hot food. Cllr Harding added that SPC had awarded grant funding to the Sports Club earlier in the year as part of its 'Warm Spaces' grants initiative.

Cllr Harding also shared that in the absence of SPC Chair Cllr Jon Godfrey, that Cllr Julie Austwick would represent SPC at Salford's Remembrance Sunday commemorations on 12 November, including laying a wreath at the War Memorial on behalf of the Salford Community.

## **7. CLERK'S ANNOUNCEMENTS**

Further to the Chair's Announcements the Clerk shared that plans for Salford's Remembrance Sunday commemorations (Sunday 12 November), as arranged by 1<sup>st</sup> Salford Scouts, were available on [SPC's website](#) and that they had been shared on social media and with local press. The Clerk expressed appreciation to Cllr Julie Austwick for representing SPC at the event and added that B&NES Ward Cllr Alison Streatfeild-James also intended to be present. The Clerk shared that SPC would look to share information with local press following the commemorations.

The Clerk shared that Curo was in the process of consulting with immediate residents and tenants of garages in Wedmore Road and Stratton Road (garages adjacent to Camerton Close) about Curo's intended planning application to build dwellings at the sites of the garages, and that Curo intended to submit a planning consultation to B&NES Council (the Planning Authority) at the end of 2023. The Clerk added that SPC, as a statutory consultee, would discuss and resolve its response to any B&NES Council planning consultation at a future Full Council meeting.

The Clerk shared that B&NES Council intended to place a Pay and Display (cash only) machine at The Shallows car park, and that B&NES Council may introduce contactless payment in the future if there is demand. SPC had also been informed that the disabled parking spaces at The Shallows car park would be rotated to improve access for users. Installation of the new P&D machine and repainting of the disabled spaces by B&NES Council was expected later in the month. SPC had been informed that the tariff board would also be positioned closer to the Pay and Display machine. (It was noted that the tariff board had recently been damaged and that B&NES Council was aware).

The Clerk shared that SPC had received two letters from Jacob Rees-Mogg MP in response to SPC's contact with him regarding WECA's A4 Bath to Bristol consultation. In response, Jacob Rees-Mogg had made representations to WECA Mayor Dan Norris, and a copy of Dan Norris's email to Jacob Rees-Mogg was shared, which it stated that WECA had received and was aware of the

comprehensive response by Saltford Parish Council. Sir Jacob's second letter about SPC's formal complaint to WECA about the conduction of its A4 Bath to Bristol Consultation stated *'you make a number of excellent points and I hope that, at the very least, your complaint will improve future WECA consultations'*. Jacob Rees-Mogg also shared his view about the WECA proposals. He stated that they *'are entirely misguided and I intend to do everything I can to oppose them'*. SPC also received an update about responses to Jacob Rees-Mogg's own online consultation about the WECA proposals at the time of writing. SPC shared a [website article](#) with residents following receipt of the letters, and also shared information about the online survey.

The Clerk shared that SPC had reported to B&NES Council concerns that large vehicles could not read the weight limit restriction sign prior to committing to travelling down Manor Road 'lane', which had caused lengthy congestion issues and raised safety concerns. B&NES Council had responded to say that it would relocate the weight limit sign from the junction with Longwood Lane to where Manor Road splits with Montague Road (near the 'Manor Lawns' sign) in due course. B&NES Council also agreed to replace the faded weight limit sign at the other end of Manor Road 'lane'.

The Clerk informed the Council that B&NES Council's Highways Team had confirmed receipt of SPC's request for a width restriction and reduced speed limit on Longwood Lane, and that this would be considered. It was yet to be confirmed whether SPC's request would reach the Traffic Regulation Order stage, as required as part of the process to lawfully implement the changes requested.

The Clerk reported that Saltford Parish Council was aware that a Public Right of Way (PROW) footpath on The Shallows had been closed by a member of the public / landowner, and that the member of the public / landowner had instead created a separate access route to join up with a further section of PROW running parallel with the river. SPC had been informed by the B&NES Council PROW team that it was aware of this action and had been in contact with the landowner, and that the PROW team had explained to the landowner that the legal line of the PROW footpath needed to be reopened and also that an application was required to divert the footpath as part of a required legal process. SPC had also been informed that there would be a consultation period and if relevant objections were received the relocation would not go ahead. B&NES Council also shared with SPC that a channel had been dug in the road to relocate water from the highway to the legal line of the PROW footpath, and that the PROW team was aware and had contacted B&NES Council's Highways Inspector who had in return been in contact with Network Rail and drainage to help resolve the matter of excess water at this location.

The Clerk shared that Ward Cllr Duncan Hounsell had informed SPC that, following resident concerns being raised to his attention, he had supported a request for a Traffic Regulation Order for Double Yellow Lines (DYLs) to be placed on the junction of Claverton Road with Justice Avenue. This would be to help reinforce the Highway Code at this location, and the request would be considered as part of Keynsham and Saltford's Traffic Regulation Order process (likely early 2024) which would include a public consultation.

The Clerk shared that NALC (National Association Local Councils) and SLCC (Society of Local Council Clerks) had made a joint announcement with regards to the Local Government Services Pay Agreement 2023 and implemented the LGA (Local Government Association) pay award for 2023/2024 (back paid to April 2023), and that this had been reflected in the November Schedule of Expenditure and would be taken into account on future schedules of expenditure.

## **8. REPORT FROM B&NES WARD COUNCILLORS**

Cllr Duncan Hounsell shared that the Saltford B&NES Ward Councillors November 2023 report had been circulated to SPC Councillors in advance of the meeting and that residents could request a copy of the report by contacting Saltford's B&NES Ward Councillors (contact information is on the [B&NES Council website](#)).

Aspects of the report were summarised by Cllr Duncan Hounsell, which included:

- Information from a recent WECA committee meeting Cllr Hounsell had attended, chaired by WECA Mayor Dan Norris, where it was made clear that the WECA A4 corridor project was 'under stress' due to factors including high construction costs. Cllr Hounsell shared that the construction for the Keynsham to Bath section had been rescheduled to March 2027 which he noted was the same month as the current funding deadline for the project.
- Cllr Duncan Hounsell had arranged to meet with WECA Mayor Dan Norris in December to discuss the case for a re-opened Saltford Station, and invited Chair Jon Godfrey (or another representative from SPC) to attend.
- Cllr Hounsell provided background context to the next Local Plan. It was shared that he and Saltford Ward Cllr Alison Streatfeild-James would host a public meeting on Friday 26 January at Saltford Hall (7pm start) with the topic being 'the Local Plan, the options list, and the protection of greenbelt at Saltford'.

**(Item 14 was discussed next)**

## **9. PLANNING MATTERS**

### **a. Decisions and appeals**

**The Clerk reported that the following application had received CONSENT by B&NES Council:**

23/03101/TPO - 50 Grange Road Saltford BS31 3AG. T1-Blue Atlas Cedar, interfering with a telephone line, cut back to free the telephone wire. T2-Copper Beech, overhanging the highway causing danger, reduce and re-shape, reduce height by 6-8 feet. T3-Copper Beech, overhanging the driveway and close to house, shorten it back away from the house building. Andrew Banks

23/03333/LBA - 2 Mill Cottages The Shallows Saltford BS31 3EY. Internal alterations for re-roofing, timber repairs and replacement of felt and battens (Regularisation).

Mr. Andrew Knibb

**The Clerk reported that the following application has NO OBJECTION by B&NES Council:**

23/03212/TCA - 22 High Street Saltford BS31 3ED. T1-Conifer, removal of dead parts of tree and removal of ivy. Mr Jared Batchelor

23/03458/TCA - Orchard House High Street Saltford BS31 3EJ. T1-Fraxinus excelsior, fell due to stage 2 Hymenoscyphus pseudoalbidus T2-Fraxinus excelsior, fell due to stage 2 Hymenoscyphus pseudoalbidus. Mrs Carol Brotherton

**The Clerk reported that the following application has been referred to the B&NES Planning Committee for determination:**

23/03159/FUL - Rockside Mead Lane Saltford BS31 3EP. Erection of double storey front extension and replacement garage. Ian and Virginia Campbell

**b. Planning contraventions**

The Clerk provided an update on Planning Enforcement case ref. no. 23/00215/UNAUTH – 10 Justice Avenue. The B&NES Council Case Officer had informed SPC that following an investigation into activities at the property a Planning Contravention Notice (a formal requisition for information about the use of the property) had been issued, and that a site inspection and meeting with the owners had also taken place. The Case Officer had concluded that a breach of planning control had occurred through the unauthorised change of use of the property from a conventional residential use to a mixed use of residential and commercial leisure accommodation uses. Based on the quiet residential setting character of the area, and the relationship of the property to other surrounding dwellings, the Case Officer had concluded that it was highly likely that the unauthorised use would cause a harmful and unacceptable impact on the amenity of residents of the street and the wider area, and therefore that the development would conflict with relevant planning policies in this regard, and that in the view of the Case Officer it would be highly unlikely that planning permission would be granted. In response, the owners had advised B&NES Council's Planning Enforcement that they had voluntarily ceased the unauthorised commercial leisure accommodation element of the use and provided evidence to support this e.g. cancellation of future bookings and removal of the property from letting websites. SPC had been informed that the Case Officer was now satisfied that the unauthorised use had ceased and that as such the case would be closed. The Case Officer had added that should the same unauthorised use resume then it was highly likely that formal enforcement action would be taken to require that use to cease.

The Council reviewed recent images relating to Planning Enforcement case ref. no. 22/00363/UNAUTH - Parcel 8831 Bath Road, Saltford. Further to updates from the Case Officer as recorded in previous minutes, the Council resolved to contact the Case Officer to request a more recent update on any actions taken by B&NES Council due to the end-of-life vehicles and tyre piles still being in place.

### **c. Planning items of urgent information**

No urgent items were received.

**d. Planning applications** – As a statutory consultee, the Council considered the following planning applications in respect of which Bath & North East Somerset (B&NES) Council had invited comments (text taken directly from information supplied by B&NES Council):

**23/03628/FUL - 3 Fairways Saltford BS31 3HX.** Erection of a single storey side extension with associated works. Mr Tobin

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

**23/03720/TCA - 55 High Street Saltford BS31 3EJ.** Willow T1 - pollard by removing 3-4 metres. JHS Tree Services

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

**23/03719/TCA - 53 High Street Saltford BS31 3EJ.** Twisted Willow T1 - pollard by 6ft. JHS Tree Services

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

**23/03772/VAR - Sewage Purification Works Mead Lane Saltford BS31 3ER.** Variation of condition 27 (Plans List (Compliance)) of application 21/02322/FUL (Construction of a new private single lane vehicular access road, including a bridge across the River Avon, to Saltford Water Recycling Centre from the A431. The proposal includes landscape planting, flood compensation storage, a new permissive footpath and a wetland scrape). Mr Paul Lewis

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

**23/03786/VAR - Manor Cottage Manor Road Saltford BS31 3AF.** Variation of condition 6 (Plans List (Compliance)) of application 22/02332/FUL (Demolition of existing outbuildings and swimming pool and the erection of a new single-storey garage / storage building and alterations and extensions to the main house). Mr David Roberts

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

**23/03933/TCA - Saltford House High Street Saltford BS31 3ED.** T1-Sycamore, fell. Ivor Ford

It was resolved that B&NES Council be advised that this Council **SUPPORTS**

with **COMMENT** on this application:

**SUPPORT with COMMENT:** The applicant should be encouraged to plant a replacement tree of a species native to NE Somerset to provide ongoing wildlife habitat in Saltford as well as maintaining the Conservation Area's tree cover in this prominent location for the longer term.

**23/03894/FUL - 65 Norman Road Saltford BS31 3BH.** Erection of first floor extension to main bungalow to include dormer windows, two storey extension to front and rear, erection of double garage to front garden and replacement store within rear garden. Mr And Mrs A Sheppard

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

**23/03901/FUL - 15 Pepys Close Saltford BS31 3LS.** Erection of a single storey front extension, incorporating a wrap around side canopy. Boardman

It was resolved that B&NES Council be advised that this Council **SUPPORTS** this application.

**23/03159/FUL - Rockside Mead Lane Saltford BS31 3EP (Revised).** Erection of front balcony, two storey side extension, garage and associated alterations following removal of conservatory and existing garage. Ian and Virginia Campbell

It was resolved that B&NES Council be advised that this Council **SUPPORTS with COMMENT** on this application:

**SUPPORT with COMMENT:** Saltford Parish Council continues to support this application for the reasons given in its response of 6<sup>th</sup> September 2023, which the Parish Council asks to be fully taken into account during the B&NES Council's Planning Committee determination of this application.

- e. **Planning Policy: B&NES Council Local Plan including SPC's request for 'Saltford South' landscape designation (AGLV or LGS).** Cllr Phil Harding stated that he would attend SPC's upcoming meeting with B&NES Council's Planning Policy officers regarding the B&NES Council Local Plan, specifically relating to matters associated with SPC's resolution to request landscape designation for 'Saltford South'. Other Councillors were invited to attend. Cllr Phil Harding stated that he would provide an update at SPC's December meeting.

## 10. FINANCIAL MATTERS

- a. **Monthly Financial Report** – The Clerk presented the report for October 2023, as recorded below. The report was considered and accepted by members.
- b. **Schedule of Expenditure** – The expenditure listed in the schedule for November 2023 as recorded below was authorised and the schedule was

signed by the Chair of the meeting.

## 11. REVIEW OF LINK MEMBERS

Link Member positions, as selected at the first meeting of the newly elected SPC in May 2023, were reviewed at the six-month mark. The following actions were agreed:

- The Clerk would contact Saltford Sports Club with Cllr Dudley Bartlett's details.
- Saltford Environment Group would be asked to add SPC to its mailing list.
- Cllr Sally Turner would join Cllr Emma Hughes as SPC Link Member for Fairtrade.
- Cllr Dudley Bartlett would meet with the Bristol East Fringe Cycling and Walking Group in instances when Cllr Gary Graveling was unavailable.

## 12. NORMAN ROAD PHONE BOX – NATIONAL GRID CONNECTION (INCLUDING SPEND) AND PROJECT UPDATE

The Council received an update from the Clerk about the Norman Road phone box project.

The Council resolved to accept the offer from the Landlord at The Crown public house to purchase and maintain a defibrillator on the external side of SPC's Norman Road phone box (in a similar arrangement to the defibrillator on SPC's phone box at The Bird in Hand public house). The Council expressed its thanks for this generous gift to the Saltford community.

Further to item 12 as resolved in October 2023, in consideration of above decision, the Council resolved that a Norman Road Phone Box Working Group was no longer required.

The Council agreed to progress with an unmetered National Grid connection as recommended by National Grid (spend below) so that the phone box could host a defibrillator.

The Council resolved to seek quotes for mini feeder pillar installation to enable the National Grid works to take place. The Council agreed a specification of works and to seek quotes (for consideration at the December meeting).

The Council also resolved to authorise the following spends:

- **Electricity unmetered connection works** – £1107.56 ex VAT to National Grid (Budget heading: Insurance).
- **Purchase of mini pillar (model BDP70)** – £350+VAT 3mm galvanised feeder pillar / 'mini pillar' (Budget heading: Council Led Schemes).
- **Locks/security for mini pillar** – If required, up to £200 on security options for the mini pillar (Budget heading: Council Led Schemes).
- **Paint option for mini pillar** – If required, a spend of up to £100 for a paint



option for the mini pillar (colour to be decided by the Clerk at the point of purchase) (Budget heading: Council Led Schemes).

- **B&NES Council Road space booking form – £40** (likely £35) to B&NES Council for Road Space booking form payment as part of mini pillar installation requirements.

### **13. CURO LICENCE RENEWAL – WICK HOUSE CLOSE ALLOTMENT SITE (INCLUDING ANNUAL RENT SPEND)**

It was noted that Saltford Parish Council holds a five-year land licence with Curo for the Wick House Close allotment site, which was last agreed in 2018. The Council resolved to delegate power to the Clerk - following liaison with the Chair and Vice Chair (and to the awareness of all Councillors for comment) - to accept any new terms in the updated license to be presented by Curo for 2023 to 2028, and resolved that the Clerk would sign the licence on behalf of the Parish Council.

### **14. CHURCHYARD INSPECTION AND MEMORIAL SAFETY CHECK**

The Council received the Churchyard Inspection and Memorial Safety Check report from Cllr Dudley Bartlett following the biannual inspection of St Mary's Churchyard which took place on 11 October 2023.

The Council resolved to act on the recommendations made in the report. These included to seek quotes for possible works required to remove two or three small branches on the large oak tree which have had no foliage growth this year (it was noted that a the tree has a TPO and as such any works would require SPC to seek planning permission first) and also to seek quotes for maintenance work to the churchyard wall on a section close to the oak tree. It was agreed that any quotes for tree and/or wall works, including authorising spend, would be agreed at a future meeting.

### **15. 'HEDGEHOG HIGHWAYS' - SPC ENVIRONMENT PROJECT 2023/2024 (INCLUDING SPEND)**

The Council resolved that SPC's environmental project for 2023/24 would be to support the creation of 'Hedgehog Highways' in the village. The Council authorised initial spend of up to £200 to purchase items for the project including:

- Signs for residential fences to encourage residents in Saltford to create 'hedgehog highways' in their gardens (c.£100-£150)
- A collection tin or box for donations, A4 leaflet holder, leaflets, and any other items required (to potentially be used for other projects in the future also).

The Council discussed how the project would be administered including how to distribute items to residents. The Council favoured distribution through Saltford Community Library for a small donation by residents, with donations split 50/50 between the [The British Hedgehog Preservation Society](#) and Saltford Community

Library and Post Office Hub. It was agreed that SPC would approach the Hub to request their support with the project. It was recognised that any expansion of the project or further spend could be an item on a future meeting agenda.

## **16. COUNCIL LED SCHEME PROJECT PROPOSALS FOR 2024/25 BUDGET SETTING**

The Council discussed potential projects and potential spend for SPC to consider when budget setting for the 2024/25 financial year. It was identified that any major SPC projects (and associated spend) would require a longer lead-in time for budgeting purposes.

## **17. EXCESSIVE LITTER BY PARADE OF SHOPS AND BUSINESSES NEAR A4 (491-507 BATH ROAD)**

The Council resolved to continue to encourage residents to report overflowing bins and/or excessive litter to B&NES Council via FixMyStreet. The Council also agreed to request that B&NES Council consider more frequent bin emptying at this location and also at The Crown bus stop during periods of hot weather if required in future years.

## **18. CLIMATE EMERGENCY AND ENVIRONMENTAL INITIATIVES**

The Clerk shared that SPC had been informed that street tree planting at Stratton Road and Norman Road by B&NES Parks and Events, funded by the Trees for Climate grant, would take place in November and that posters had been put on display. The species of trees planted were listed as blossoming varieties of cherry, hawthorn, whitebeam, and crab apple. B&NES Council had stated that the grant would fund two years of establishment maintenance, including watering between May and September. It was noted that SPC had responded to B&NES Council's consultation supporting proposals for tree planting at this location in 2022, and that information about the initiative had been made available on SPC's website under 'News'.

## **29. DATA PROTECTION AND GDPR UPDATES**

No updates were received.

## **20. PUBLICITY**

The Council agreed items for SPC's upcoming free page in The Week In and discussed items for its Autumn/Winter e-newsletter.

It was noted that the Twitter/X feed option had been removed from SPC's website (side bar) due to Twitter/X's rebrand not permitting embedded feeds.

## **21. REPORTS FROM LINK MEMBERS ON OUTSIDE BODIES**

Cllr Phil Harding, SPC Link Member for the River Avon Users Consultative Committee (RAUCC), stated that he had attended a meeting on 24 October and shared SPC's resolved decision (item 12, September 2023) that no further action should be taken with regards to a slipway or similar at The Shallows.

**22. ITEMS OF URGENT INFORMATION FROM COUNCILLORS**

No items were received.

The meeting closed at 9:40pm

Date confirmed ...../...../.....

Signed.....

**Next SPC meeting:**

The next full council meeting will take place at 7:15pm on Tuesday 5 December 2023 in the Avon Room at Saltford Hall.

# SALTFORD PARISH COUNCIL

**Schedule of regular expenditure during October 2023**  
 – for authorisation by the Council at its meeting on 3 October 2023.

<b>Description</b>	<b>Amount</b>	<b>Method</b>	<b>Budget heading</b>
October staff costs total inc. salary, pension, HMRC tax and National Insurance	2530 estimate, 2580 maximum	Online BACS	Office staff
September SCA Hall hire	40 estimate 60 maximum	Online BACS	Hall hire
October inTouch Communications Ltd phone system	27 (plus VAT) estimate 35 (plus VAT) maximum	Direct Debit	General administration
October Ambience Landscapes churchyard maintenance	175 (inc VAT) estimate 195 (inc VAT) maximum	Online BACS	Churchyard Maintenance
October monthly One Drive subscription	2 (inc VAT) 3 max	Direct Debit	General Administration
Stationary, IT supplies, and postage	10 estimate 60 max	Online BACS / Clerks expenses	General Administration

The following sums have been transferred from the Business Instant Deposit Account into the Current Account to cover outstanding invoices and expenditure:

**Date: N/A**                      **Amount: N/A**

I certify that the above payments made or to be made have been authorised at the meeting of the Parish Council on 3 October 2023.

SIGNED.....  
 CHAIR / VICE-CHAIR

DATE:.....

# Saltford Parish Council

Monthly Financial Report for September 2023 - Month 6

Quarter period 2

Budget to date      Actual to date      Budget Year end position

## RECEIPTS:

Precept & any grant	£24,767	£24,767	£49,534
Interest on Investments	£15	£235	£30
Other Income:      Allotments	£85	£79	£170
VAT Reimbursements	£800	£2,308	£800
Other	£0	£0	£0
<b>Subtotal without CIL</b>	<b>£25,667</b>	<b>£27,389.63</b>	<b>£50,534</b>
CIL Payments	£0.00	£0	£0
<b>Total Income</b>	<b>£25,667</b>	<b>£27,390</b>	<b>£50,534</b>

## PAYMENTS:

General Administration	£625	£323	£1,250
Office accommodation	£750	£1,500	£1,500
Office Staff	£15,925	£15,173	£31,850
Office Equipment	£150	£30	£300
Training	£600	£860	£1,200
Auditing	£500	£285	£500
Insurance	£550	£3,890	£550
Publicity	£875	£653	£1,750
Subscriptions	£20	£85	£40
Chairmans Honorarium	£150	£150	£300
Councillors' expenses	£50	£0	£100
Hall / Room Hire	£275	£318	£550
Maintenance:      Church Yard Grounds	£1,250	£844	£2,500
Allotments	£75	£408	£150
Churchyard Special Maintenance Projects	£500	£640	£1,000
Allotment site rent	£50	£0	£100
Miscellaneous Grants	£500	£1,000	£1,000
Council led schemes	£750	£25	£1,500
Environment schemes	£500	£0	£1,000
VAT	£500	£1,210	£1,000
<b>Subtotal without CIL</b>	<b>£24,595.00</b>	<b>£27,395.42</b>	<b>£48,140.00</b>
CIL-related expenditure	£0	£0	£2,582
<b>Total Payments</b>	<b>£24,595</b>	<b>£27,395</b>	<b>£50,722</b>

## BALANCE AT END OF MONTH:

Current account	£718
Business Instant Access account	£45,433

Cash  
**TOTAL CURRENT BALANCE**

£0  
**£46,151**

CIL-related cashflow	Balance at 31/03/23		CIL-income 23/24	CIL-expend 23/24	CIL balance
	£5,163		£0.00	£0	£5,163

DRAFT